



MEETING MINUTES

Town of Riverview Planning Advisory Committee
Wednesday, March 10, 2021 at 6:00 p.m.
(Meeting took place by Video Conferencing)

Virtual Attendance: David Campbell, Chair
Tina Beers, 1st Vice Chair
Shawn Dempsey, 2nd Vice Chair
Kelvin Martin, Committee Member
Bob Riley, Committee Member
Rob Bateman, Committee Member
Daniel Primeau, Committee Member
Myriam Mekni, Committee Member
Lori Bickford, Planning Manager, SE Regional Service Commission
Kirk Brewer, Planner, SE Regional Service Commission
Sheryl McNeil, Executive Administrative Assistant, Town of Riverview
Rita Gauvin, Records Clerk-RTIPPA Coordinator, Town of Riverview

Regrets: Daniel Clarke, Committee Member

1. CALL MEETING TO ORDER

David Campbell, Chair, called the meeting to order at 6:08 p.m.

The Chair noted the Town of Riverview and the Southeast Regional Service Commission continues to provide, to the greatest extent possible during interruptions due to COVID-19, planning, and development services. The Town and Commission are following the recommendations of the public health authorities, while recognizing construction as an essential service.

Due to the need to proceed with certain meetings of the Planning Advisory Committee, until further notice, the Committee will proceed with virtual zoom meetings. Having it virtually streamed will allow the public to hear the members speaking. The right to submit comments under the *Community Planning Act* will be respected during virtual meetings. Decisions and recommendations made in virtual meetings will have the same force and effect as if they had been made in a face-to-face meeting.

2. DECLARATION OF CONFLICT OF INTEREST

NIL

3. ADOPTION OF MEETING AGENDA

Moved by Rob Bateman and seconded by Kelvin Martin that the agenda for the Town of Riverview Planning Advisory Committee meeting of March 10, 2021 be APPROVED.

MOTION CARRIED

4. ADOPTION OF MINUTES

a) Planning Advisory Committee Meeting – November 26, 2020

Moved by Robert Riley and seconded by Tina Beers that the minutes of the Town of Riverview Planning Advisory Committee meeting of November 26, 2020 be ADOPTED.

MOTION CARRIED

5. BUSINESS ARISING FROM THE MINUTES

NIL

6. VARIANCE, TEMPORARY APPROVALS, CONDITIONAL USES, RULINGS OF COMPATIBILITY AND NON-CONFORMING USES

NIL

7. TENTATIVE SUBDIVISIONS

NIL

8. BY-LAW AMENDMENTS, ZONING AND MUNICIPAL PLAN MATTERS

a) Patrick Woodford, Sanford St. (PID 05117155) Request to rezone the subject property from R1 to R2 to permit the construction of a semi-detached dwelling (File 21-027)

K. Brewer presented an application to rezone PID 05117155 on Sandford St. from an R1 to an R2 to accommodate a semi-detached dwelling. The intention is to subdivide along the property wall so that each unit is on its own PID. The proposed property meets all setback, height, and lot coverage requirements in the R2 zone and would be consistent to other properties in the neighbourhood.

K. Brewer noted a Resolution was passed by Council on February 8, 2021, written views were brought before the Committee on March 10, 2021. A Public Hearing and 1st reading is scheduled to take place on March 22, 2021 with 2nd and 3rd readings occurring on April 12, 2021. Notices were sent to neighbouring property owners within 60m of the subject property with no concerns received at this time.

Moved by Kelvin Martin and seconded by Daniel Primeau

That the Riverview Planning Advisory Committee recommend that Riverview Town Council adopt Amending By-law 300-7-4 to rezone PID 05117155 from R1 to R2 to permit the construction of a semi-detached dwelling.

MOTION CARRIED UNANIMOUSLY

9. OTHER BUSINESS

As Zone 1 is returning to the yellow phase, the PAC meeting scheduled on April 14, 2021 may return to an in-person meeting in Council chambers.

Chair David Campbell announced he has submitted his resignation as of March 31, 2021 to the Mayor. He thanked all committee members for their continued support throughout the years. The committee members also thanked David for his commitment for the many years he has been part of the committee and wished him well. Tina Beers will now assume the interim position of Chair.

10. NEXT SCHEDULED MEETING

The next meeting is scheduled for April 14, 2021 at 6:00 p.m.

11. ADJOURNMENT

Moved by Robert Riley. Meeting adjourned at 6:23 p.m.