



**COMMITTEE OF THE WHOLE MEETING OF COUNCIL
MONDAY, MARCH 23, 2015
COUNCIL CHAMBERS
30 HONOUR HOUSE COURT
7:00 P.M.**

A Committee of the Whole Meeting of Council was held on Monday, March 23, 2015 at 7:00 p.m. in the Town Hall, 30 Honour House Court, Riverview, New Brunswick. The following persons were present at the meeting:

Russell Hayward	Deputy Mayor
Lana Hansen	Councillor
Ian Macdonald	Councillor
Wayne Bennett	Councillor
Andrew LeBlanc	Councillor
Cecile Cassista	Councillor
Tom Toner	Councillor
Colin Smith	CAO
Robert Higson	Director of Finance
Michel Ouellet	Director of Engineering & Works
Shane Thomson	Director of Economic Development
Chief Denis Pleau	Riverview Fire & Rescue
Annette Crummey	Town Clerk
Denyse Richard	Deputy Clerk
Inspector J.A. George	Codiac RCMP

PRESS: Times & Transcript

1. CALL TO ORDER

Deputy Mayor Hayward called the meeting to order at 7:00 p.m.

2. ADOPTION OF THE AGENDA

A **motion** was made by Councillor Cassista and seconded by Councillor Macdonald that the agenda be adopted.

- **MOTION CARRIED** -

3. DECLARATION OF CONFLICTS OF INTEREST

Councillor LeBlanc stated that he had a conflict with respect to the item pertaining to the Boys & Girls Club.

4. CORRESPONDENCE

A) Lisa MacKenzie, Chair Riverview Lions Park Project – Request for a formal name change of “Lions Park” to the “Riverview Lions Community Park”

A **motion to recommend** was made by Councillor Cassista and seconded by Councillor Bennett that the Committee of the Whole recommend to Council that the Town of Riverview grant the request of the Riverview Lions Club (as per letter dated March 2, 2015) that the park surrounding the Lion Ken Gabbey Pool be officially renamed to the “Riverview Lions Community Park”.

On the question, Mr. Smith confirmed with Councillor Cassista that he anticipated that any signage erected would be consistent with the signage the Town has been putting up.

On the question, Councillor Cassista inquired whether any such signage would be the responsibility of the Town or the Lions Club.

On the question, Deputy Mayor Hayward called upon Lisa MacKenzie to respond to the inquiry.

On the question, Lisa MacKenzie confirmed with Council that the Lions Club would absorb any cost of the signage and its design would be consistent with the signage throughout the Town.

- **MOTION CARRIED** -

B) Cindi Beaumont, Riverview Lions Club – Request to hold a Cavalcade in support of Diabetes Awareness on May 9, 2015

A **motion to recommend** was made by Councillor Cassista and seconded by Councillor Bennett that the Committee of the Whole recommend to Council that the Town authorize the Riverview Lions Club to conduct a cavalcade through a portion of the Town of Riverview (in support of Diabetes) beginning at the Riverview Lions Club on Coverdale Road to the Gazebo on Coverdale Road on Saturday, May 9, 2015 commencing at 10:15 a.m. and concluding at 11:45 a.m. And further that they provide notification to 911, Codiac RCMP, Codiac Transpo, the Riverview Engineering & Works Department and the Riverview Fire & Rescue Department.

On the question, Michel Ouellet confirmed with Councillor Cassista that the Public Works Department did not have an issue with the request.

On the question, Shane Thomson confirmed with Councillor Cassista that in regard to the parking issue the department's preference would be to use the parking lot associated with the Gazebo as opposed to the Fundy Chocolate River Station parking lot. However, he suggested that parking at the Fundy Chocolate River Station might not be an issue as long as the tenants were given plenty of notice, and they did not take exception to the parking lot being utilized by the group.

- MOTION CARRIED -

5. PETITIONS, PRESENTATIONS & DELEGATIONS

A) Presentation by Andrew Boudreau – AC Stevenson & Partners – Review of 2014 Audited Financial Statements

Mr. Boudreau confirmed that the audit of the consolidated financial statements for the Town of Riverview for the year ended December 31, 2014 has been completed. He highlighted the audit process followed by his company and stated that the report has been prepared in accordance with the Chartered Professional Accountants Canada (CAS 260). He pointed out that the audit included assessing the risk that the consolidated financial statements may contain material misstatements, examining on a test basis, evidence supporting the amounts and disclosures in the consolidated statements, assessing the accounting principles used and their application, and assessing the significant estimates made by management. Mr. Boudreau confirmed that as external auditors of the Town of

Riverview, his firm is required to be independent in accordance with the Canadian professional requirements. Mr. Boudreau remarked it is year three of the new PSA requirements and that a reconciliation of the old standards to the new standards was carried out.

Mr. Boudreau indicated that a review of the consolidated statements shows a reduction in the net debt of \$6,016,978 from \$24,101,094 in 2013 to \$18,084,116 at December 31, 2014. He noted that there was an increase in net tangible capital assets from \$115,835,417 at December 31, 2013 to \$118,429,649 at December 31, 2014.

Mr. Boudreau noted that the pension plan shortfall is \$840,200 at December 31, 2014 which represents a reduction in the shortfall from 2013 year end of \$1,217,900.

Mr. Boudreau indicated that the Town recorded an annual surplus for 2014 of \$8,281,391 versus a budgeted surplus of \$7,891,923. He noted that the surplus was used to invest in capital assets and pay down long term debt leaving a cash surplus of \$45,484 for municipal reporting purposes.

A motion to recommend was made by Councillor Bennett and seconded by Councillor Cassista that the Committee of the Whole recommend to Council that the Town of Riverview accept the audited financial statements for the year ending December 31, 2014 prepared by AC Stevenson & Partners, Chartered Professional Accountants.

On the question, Mr. Higson confirmed with Councillor Cassista that the surplus of \$22,831 will come into play the 2nd year following the years (2014) budget; therefore, it will form part of the 2016 budget deliberations.

On the question, Mr. Higson confirmed with Councillor Cassista that most of the prep work for the arbitration was carried out prior to December 31, 2014. He noted that the vast majority of the work was carried out in 2015 and that he would undertake to provide her with the amount spent on legal fees for the arbitration.

On the question, Mr. Higson confirmed that in the Engineering & Works Department several employees had retired in 2014 who had not been replaced immediately which accounted for the \$50,000 difference.

- MOTION CARRIED -

6. DEPARTMENTAL REPORTS

A) Administration Department – Colin Smith, CAO

1) Report for the month of March 2015

Mr. Smith drew attention to the new format for the monthly reports from Council which will provide improved reporting to the public. He commented that there will be some evolution as staff fine tune the reports and they would appreciate feedback from Council.

Mr. Smith remarked that he had recently attended the Annual General Meeting of 3Plus which provided him with an opportunity to network and get an overview of the corporation. Mr. Smith noted that Council would have been provided with an electronic quarterly dashboard from 3Plus measuring specific success in each municipality. He stated that he had intended to attend the AGM for Trans Aqua but was unable to do so due to the conflicting timing of both AGMs on the same date. Mr. Smith pointed out that he plans to meet with representatives of Trans Aqua to review plans to upgrade the facility in order to meet Federal standards and its implications on the Town. He also pointed out that he had a preliminary discussion with the City of Moncton regarding the planning services utilized by the Town. He commented that he had requested a more consistent report be developed by the Urban Planning Department.

Councillor Toner was pleased with the first dashboard produced by 3Plus.

Councillor LeBlanc noted that the Feasibility Study for the Wellness Centre was on the Town's web site. He inquired whether a public information meeting could be held to obtain feedback from the public.

Councillor Toner reported that there had been good feedback from the Sustainability Envision Café where the Wellness Centre was one of the topics discussed. He noted that the next Wellness Committee meeting will be on April 9th. He remarked that the Committee will review the idea of a public meeting. Councillor Toner indicated that the Committee would like to compile the information obtained from the Visioning Sessions.

Councillor Macdonald was pleased that the CAO's report included the topic of a facilities management review.

Councillor Bennett was also pleased that the CAO had attended the AGM for 3Plus. He remarked that he had commented in the past about the accountability of its predecessor, Enterprise Greater Moncton, and how difficult it was to obtain solid information about what they did for Riverview. He appreciated the dashboard which will provide more information specific to Riverview. He also voiced his approval of the new format for the monthly reports.

Councillor Cassista concurred with the comments from her colleague, Councillor Bennett. She noted that she had also attended the AGM for 3Plus as well as the Community Breakfast this morning.

Report accepted as presented.

B) Finance Department – Robert Higson, Director

1) Report for the months of March 2015

Report accepted as presented.

2) RCMP Building – Pine Glen Road – Council Brief on Lease Extension

Mr. Higson noted that Council had previously agreed to extend the term of the lease to the RCMP for the Town owned building (formerly the RCMP detachment) on Pine Glen Road for a one year period commencing April 1, 2015 and expiring March 31, 2016. He stated that the purpose of the report is to determine whether Council would entertain a further one year extension of the lease which would be effective from April 1, 2016 to March 31, 2017 as is being recommended.

Mr. Higson confirmed with Councillor LeBlanc that he is not aware of any imminent liabilities or significant costs that the building would require. He did point out that the building had recently undergone an upgrade to its HVAC system.

Councillor Macdonald pointed out that the existing one year extension includes a 5% increase in the lease effective April 1, 2015 and the proposed extension effective on April 1, 2016 is 3%. He remarked that either way the Town proceeds it will be looking at costs to upgrade and should be cognizant of this fact.

Mr. Higson confirmed with Councillor Macdonald that if Council directs he will try and negotiate a 5% increase as opposed to the 3% which is being presented.

Councillor Bennett remarked that the building is very specialized and inquired whether the RCMP had expressed an interest in purchasing the building.

Mr. Higson confirmed with Councillor Bennett that typically the RCMP are not in the business of owning buildings and all indications are that they do not wish to purchase the building.

Councillor Bennett pointed out that during budget discussions he had raised the question of the rising heating costs at the RCMP building. He inquired whether any research had been conducted to reveal an explanation.

Mr. Higson stated that he would follow up on the matter of heating costs with Andrew Newell.

Councillor Bennett indicated that he cannot see the RCMP taking any responsibility to manage the building and that the Town should force them into making a decision in the first year extension.

Councillor Toner suggested that the Town shouldn't be in the leasing business. He pointed out that in this particular case the Town is taking all the risk. He inquired what had been the percentage of increases in previous years for the lease on the building.

Mr. Higson confirmed with Councillor Toner that previously the increases were based on CPI with the exception of last year which was 5%, which was a significant increase.

Councillor Toner indicated that he supports the 5% for the existing extension and 3% for the proposed extension.

Mr. Smith remarked that the RCMP had initiated the extension, and he would view this as an opportunity to carry out an assessment of the building and determine how best to proceed in the future or transfer some of the risk to the RCMP in the future. Mr. Smith noted that a facilities management study had been identified as a means to obtain the necessary information which will enable Council to make informed decisions about the future for this building.

Councillor Bennett stated that he was concerned that the Town has not made any money on this building and that if we enter into a further extension it will tie our hands as the RCMP is not likely to enter into any changes to the lease which would make them more accountable.

Mr. Smith suggested that Council take the necessary time to determine what would be in the best interest of the Town with regard to the building.

Councillor Bennett cautioned that the Town runs the risk of incurring some big unforeseen expense to the RCMP building.

Mr. Higson reiterated that a facilities management study will provide useful information about all the Town buildings - either owned or leased.

A **motion to recommend** was made by Councillor Toner and seconded by Councillor LeBlanc that the Committee of the Whole recommend to Council to enter into an additional one year term lease extension with a 3% increase in the lease rate effective April 1, 2016 and expiring on March 31, 2017 (in relation to the RCMP building on Pine Glen Road).

- MOTION CARRIED -

C) Engineering & Works – Michel Ouellet, Director

1) Report for the month of March 2015

Councillor Cassista expressed her appreciation for the informative report.

Mr. Ouellet confirmed with Councillor Cassista that the monthly report referred to 10 water main breaks in the period between Feb 16th – March 16th as compared to one break during the same period last year. He commented that ten breaks is unusual but can be directly attributed to the large quantity of cast iron pipes in the ground throughout the Town.

Mr. Ouellet confirmed with Councillor Macdonald that the 10 year capital plan being proposed to Council in the near future will address the issues pertaining to the streets as well as the infrastructure.

Mr. Higson confirmed with Councillor Macdonald that the proposed 10 year capital plan will also come with a plan to finance for Council to consider.

Councillor Macdonald inquired about the rapidly deteriorating condition of Coverdale Road.

Mr. Ouellet confirmed with Councillor Macdonald that the particular section of road way which is eroding is considered a “designated highway”. He noted that the Town had cost shared (50/50) with the Province in 2012 for the resurfacing of that particular section. Mr. Ouellet confirmed that he has been in contact with the Department of Transportation, and they are aware of the situation. He noted that it is his understanding the warranty period has expired, but he will continue to communicate with the Province as DOT initially spearheaded the project. Mr. Ouellet indicated that in the interim his Department might try and patch some of the worst areas.

Councillor Bennett stated that the Department should be congratulated for their efforts during the winter months.

Councillor Toner stated that winter conditions were excessive this year and wondered how the employees were faring. He inquired whether any provisions were made in regard to the health and wellness of this group given the amount of time and effort they have exerted during the repeated snow storms in such quick succession. He also expressed his concern over their emotional and physical well-being and whether a contingency plan could be looked at for next year.

Mr. Ouellet expressed his appreciation for the sentiment for his staff. He commented that he was having the same discussions and that it will be addressed at budget time. He pointed out that most of his outside workers had logged fifty hours of overtime per week as a result of the snow storms.

Councillor Hansen recalled that a street assessment study had recently been prepared for the Town by an outside consultant which would have documentation to assist the Province in the review of the Coverdale Road.

Mr. Ouellet explained the procedure that test samples are taken of the asphalt and are put away for situations such as this. He noted that the test samples are based on the 2012 job mix and the formulas in place at that time. Again, he reiterated that the company who carried out the job was a reputable one.

Councillor LeBlanc inquired as to the status of the traffic calming policy to come forward in the third quarter. He wondered whether it would take into consideration the use of temporary speed bumps as were requested on Goldsboro Avenue.

Mr. Ouellet remarked that staff is currently compiling information and the policy will be developed “in house”. He pointed out that staff is being pulled in many different directions and will do its best to achieve it within the timeframe. Mr. Ouellet also noted that traffic calming devices are not always welcome by all the residents of a street or an area and the question arises as to whether we should be imposing such calming tactics on a neighbourhood.

Councillor Hansen inquired whether any thought had been given to extending the winter parking ban due to the amount of snow still on the ground/streets.

Michel Ouellet noted that it was a good point.

Report accepted as presented.

D) Fire Department – Chief Denis Pleau

1) Report for the month of February 2015

Councillor Macdonald commented on the number of medical first responder calls the Riverview Fire & Rescue Department attends. He pointed out that the Town of Riverview pays the Province for the services provided by Ambulance NB yet the Town is still responding to a number of such calls. Councillor Macdonald inquired whether it would be possible to log the calls over a three month period and determine the type of call the Riverview Fire & Rescue Department had responded to (ie life threatening) and also the time of arrival of Ambulance NB. He suggested that if we keep responding to their calls then the Province will not elevate their service level to what is required. He noted that the Town is paying tax dollars for this service yet it does not appear as though we are getting a responsive service. Councillor Macdonald noted that the problem could just be an operational issue - either more people in more ambulances in more places to get a better response or a better dispatching of the calls. He noted that the report outlines 71 calls of which the Town is sending out equipment and manpower, and he questions whether these were all life threatening calls. Councillor Macdonald would like to get a better understanding of how much these calls are costing the Town.

Chief Pleau remarked that no additional equipment is being utilized on these calls and that essentially the dispatcher is at the mercy of the caller. He noted that the dispatcher has twenty seconds to obtain the necessary information from the caller whereby if any of the “key” words are said then it is deemed as a “critical emergency” and Riverview Fire & Rescue would be dispatched. Chief Pleau remarked that up until 2012 the Department had responded to Category 1 and 2 emergencies but since that time Moncton, Riverview and Dieppe only respond to critical Category 1 calls. Chief Pleau stated that the Department does not respond to first aid emergencies. He noted that often times the Department will arrive before the ambulance to a call due to the central location of the Riverview Fire & Rescue Department.

Councillor Macdonald recognizes that some of the issue is how the call comes in and the dispatcher has to make the distinction of who to dispatch. However, he suggested that medical calls should not be going to non-medical personnel. In other words fire prevention personnel should be responding to fire calls and medical first responders should be dispatched to medical calls.

Chief Pleau clarified that fire prevention personnel do not respond to medical calls just trained medical first responders.

Chief Pleau confirmed with Councillor Bennett that approximately 4% of the calls received are outside Riverview (within the LSD area). Chief Pleau also confirmed that the Town receives LSD funding from the Province. He also explained that the local departments of Moncton, Riverview and Dieppe had developed “cheat sheets” with key emergency words. He reported that if the caller uses any of the words on the cheat sheet then Ambulance NB would also dispatch the applicable fire & rescue department.

Councillor Bennett indicated that having been provided with the information by the Fire Chief he does not see the need for a survey.

Chief Pleau stated that, in his opinion, the Department should be responding to Category 1 calls and at the end of the day we want to provide the best service to our community. He remarked that the Department is available to help our citizens as we have trained staff and great equipment. He indicated that he can carry out the survey but the decision to do so must come from Council.

Chief Pleau confirmed with Councillor Toner that the method the three communities have devised to assist the dispatcher is the most efficient way to respond to a Code 1 call. He indicated that usually his vehicle is the first to arrive on the scene which is safer to maneuver and less expensive to operate than other vehicles.

Report accepted as presented.

E) Parks, Recreation and Community Relations – Gerry Cole, Director

1) Report for the month of February/March 2015

Mr. Smith indicated that he would attempt to respond to any inquiries with respect to the report submitted by Parks, Recreation and Community.

He pointed out that Section 3 of the report pertains to the Winter Carnival Committee which will see in 2016 a division of the work load.

Report accepted as presented.

F) Business/Economic Development – Shane Thomson, Director

1) Report for month of March 2015

Mr. Thomson highlighted that three Envision Cafes were held wherein the feedback from the sessions would be digested and analyzed by the Sustainable Planning Committee. He encouraged everyone to attend the upcoming Sustaina-poolooza event which is being held from April 16-18th wherein the Town's Vision Statement will be revealed. Mr. Thomson remarked that another area of focus for his department will be business retention and expansion. He indicated that staff are targeting two weekly visits to the business community.

Councillor Cassista thanked Mr. Thomson for the monthly report but suggested that the summary was too short and could be expanded upon in the future.

Mr. Smith remarked that one of his requests to staff in compiling the monthly reports was to be tighter in its content. He appreciated the feedback on the new format.

Councillor LeBlanc commented that previously the report had included a section which pertained to development, people and opportunities. He inquired whether this item could also be incorporated into the new format. Councillor LeBlanc also congratulated staff as well as the Sustainable Planning Committee on doing a fantastic job in the engagement of our community and he was excited about the end result.

Councillor Toner concurred that the Department as well as the Sustainability Planning Committee were to be commended for their efforts. Mr. Thomson confirmed with Councillor Toner that the telephone survey had been carried out and were awaiting the results.

Councillor Bennett indicated that he had spoken to some people that were contacted to participate in the survey, and they were very glad for the opportunity to voice their opinions.

Mr. Thomson confirmed with Councillor Bennett that the owner/operator of Isaac Lawson Clotheirs was really pleased with the results attained at the recently opened pop-up retail store in the Fundy Chocolate River Station.

Mr. Thomson confirmed with Deputy Mayor Hayward that staff will be carrying out site visits to businesses in the area and will continue to promote the local businesses.

Report accepted as presented.

G) Human Resources – Tina Smith, Director

1) Report for the month of March 2105

Report accepted as presented.

7. EXTERNAL REPORTS

A) Building Permit Reports for month of February 2015

The Town Clerk confirmed with Councillor Cassista that one of the columns refers to the year to date.

Taken as information.

B) Animal Control Reports for month of February 2015

Councillor Cassista remarked that for some time she had raised the concern that the Animal Control report is difficult to follow and could be improved upon.

Mr. Smith admits that the report is unclear and could be improved upon.

Taken as information

8. OTHER BUSINESS

A) Grant Report – March 2015

Riverview Bantam AA Bantam Blues – Representing the Town of Riverview at the Provincials Hockey Tournament being held on March 27th – 29th. **NOTE: 15 Riverview players @ \$100 – NOTE: Falls within the grant criteria for \$100 per Riverview student (but exceeds the \$500 ceiling the committee can authorize)**

A **motion to recommend** was made by Councillor LeBlanc and seconded by Councillor Toner that the Riverview Town Council award a grant in the amount of \$1,500 to the Riverview Bantam AA Blues to assist in costs associated with their representation at the Provincials Hockey Tournament being held on March 27th – 29th.

On the question, Councillor Hansen suggested that it was a large amount for the entire team and that there were other sports such as basketball who compete at the provincial level.

On the question, Councillor Toner noted that in order to compete in the “Provincials” the team had to qualify to participate whereas in basketball all teams can play in the provincials.

On the question, Councillor Bennett recommended a grant of up to \$500 for the team.

On the question, Councillor LeBlanc understood that if the players had written individually they each would have qualified for \$100. He noted that the Town recently granted \$3300 to the RHS band and they did not have to qualify to attend their event.

On the question, Councillor Cassista suggested that the grant policy should be revised.

On the question, Mr. Smith remarked that he understands that the request is in line with the policy. He pointed out that Mayor Seamans had already requested that the policy be revisited.

On the question, Councillor Bennett concurred that it would be a good idea to get a handle on it going forward.

On the question, Mr. Higson confirmed with Councillor Macdonald that a list of the names and addresses of the players had been included with the request.

- MOTION CARRIED -

- **Volunteer Centre of Southeastern NB** – Volunteer Recognition Breakfast – April 14th at Casino NB – Tickets \$18.75 each – **Ordered four tickets**
NOTE: City of Moncton ordered 125 tickets in recognition of the 125 anniversary of the breakfast
- **Earth Day Event** – April 19th – Request for corporate sponsorship – **NOTE: In the past provided a bronze level sponsorship. This year's cost for this level is \$300 in previous years was \$250**

A **motion to recommend** was made by Councillor Toner and seconded by Councillor Cassista that the Riverview Town Council support the Earth Day Event being held on April 19th through a bronze level sponsorship in the amount of \$300.

On the question, Councillor Cassista remarked that the Town had been a supporter of this important event for many years.

On the question, Mr. Higson confirmed with Councillor Macdonald that \$22,406.00 is remaining in the grant budget line. He also reminded Council of the pending request for reimbursement of \$9,570 from Habitat for Humanity.

- MOTION CARRIED -

- **Riverview Boys & Girls Club** – Requesting corporate sponsorship in the “Race for Kids” on June 6, 2015 by sponsoring a checkpoint in the amount of \$500 and also to enter a team(s) at a cost of \$400 – **NOTE: This is a new initiative by the Club; therefore such a request has not been considered from the Town in the past.**

Councillor LeBlanc declared a conflict of interest and left the Council Chambers at 9:05 p.m.

A **motion to recommend** was made by Councillor Cassista and seconded by Councillor Hansen that the Riverview Town Council support the Riverview Boys & Girls Club through a check point corporate sponsorship in the “Race for Kids” being held in Riverview on June 6, 2015 in the amount of \$500.

On the question, Councillor Macdonald also suggested that the Town enter a team.

A **motion to amend** was made by Councillor Macdonald and seconded by Councillor Hansen to participate in the “Race for Kids” event as a check point sponsor in the amount of \$500 plus enter a team at a cost of \$400.

On the question, Mr. Smith confirmed with Councillor Cassista that if a decision is made to enter a team the matter of its composition could be determined later.

On the question, Councillor Toner stated that he is a strong supporter of the Boys and Girls Club. However, he noted that the Town does provide a significant amount of financial support to the Club and perhaps the Town should take a pass on this event.

On the question, Councillor Cassista stated that she is satisfied with the option to be a check point sponsor as it shows the Town support.

On the question, Councillor Hansen pointed out that a lot of people will be engaged in this event and that the Town should be on board as a sponsor.

On the question, Councillor Toner concurred that it was a great community event and that he would be in favour of the check point sponsorship.

Voted called on the motion to amend.

**NAY VOTES: COUNCILLOR CASSISTA
 COUNCILLOR TONER
 COUNCILLOR BENNETT**

- MOTION DEFEATED –

Vote called on the original motion.

- MOTION CARRIED -

Councillor LeBlanc returns to the Council Chambers and resumes his seat at 9:15 p.m.

9. COUNCIL STATEMENTS/INQUIRIES

Councillor Cassista reminded everyone that the Betty Bevans “Healthy Challenge” is still ongoing. She noted that currently Riverview is still in the lead and encouraged everyone to make healthy choices and to “like” the picture on Facebook.

Councillor Toner remarked that he recently had the pleasure of attending the 55th Charter Night of the Riverview Lions Club.

Councillor Hansen noted that she had recently attended the graduation ceremony for the New Brunswick Community College. She had the opportunity to present two bursaries at the event. She remarked that this was an example of past contributions made by the Town which enabled the bursary fund to be built up.

Councillor Hansen inquired about the status of the Gunningsville School as it will likely be declared surplus by the Department of Supply and Services.

Mr. Smith confirmed with Councillor Hansen that Mayor Seamans had received notification about the school from the Department of Supply & Services which will lead to a future discussion. He commented that this type of offer would fall within the scope of a facilities management review.

Councillor Hansen stated that a change in the status of the property at the Gunningsville School would significantly impact the area residents. She indicated that the Town should be protecting this area for future use.

Mr. Smith commented that the opportunity exists to protect the area through zoning as opposed to ownership which does not necessarily provide protection.

10. ADJOURNMENT

A **motion** was made by Councillor Toner and seconded by Councillor Cassista that the meeting be adjourned at 9:20 p.m.

- MOTION CARRIED -