



REGULAR MEETING OF COUNCIL
Tuesday, October 13, 2015
Council Chambers
30 Honour House Court, Riverview, NB
7:00 p.m.

Members Present:

Ann Seamans	Mayor
Ian Macdonald	Deputy Mayor
Wayne Bennett	Councillor
Cecile Cassista	Councillor
Lana Hansen	Councillor
Andrew LeBlanc	Councillor
Tom Toner	Councillor

Staff Present:

Colin Smith	CAO
Robert Higson	Director of Finance
Gerry Cole	Director of Parks, Recreation & Community Relations
Michel Ouellet	Director of Engineering & Public Works
Shane Thomson	Director of Economic Development
Chief Denis Pleau	Riverview Fire & Rescue
Tina Smith	Director of Human Resources
Annette Crummey	Town Clerk
Denyse Richard	Deputy Town Clerk

Others:

Inspector J.A. George	Codiac RCMP
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Regrets:

Russell Hayward	Councillor
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PRESENTATION OF AWARDS OF COMMENDATION BY CHIEF DENIS PLEAU & MAYOR SEAMANS

Chief Pleau recounted an incident that took place on June 25, 2015 wherein a fire broke out in the basement of a residence whereby placing in jeopardy a young man limited mobility. Through the quick and selfless actions of several individuals, the young man was brought to safety. Chief Pleau and Mayor Seamans presented an Award of Commendation to Henry Geldart (paramedic), Stephen Higgins (paramedic), Heather Ayles (care giver) and John Trainer (neighbor).

1. CALL TO ORDER

Mayor Seamans called the meeting to order at 7:10 p.m.

2. ADOPTION OF THE AGENDA

Moved by: Councillor Cassista

Seconded by: Deputy Mayor Macdonald

That the agenda be approved.

Motion Carried

3. DECLARATIONS OF CONFLICTS OF INTEREST

NIL

4. ADOPTION OF THE MINUTES

A) Regular Meeting of Council – September 14, 2015

Moved by: Deputy Mayor Macdonald

Seconded by: Councillor Toner

That the minutes of the Regular Meeting of Council held on September 14, 2015 be approved as presented.

Motion Carried

B) Committee of the Whole Meeting – September 28, 2015

Moved by: Deputy Mayor Macdonald

Seconded by: Councillor LeBlanc

That the minutes of the Committee of the Whole Council meeting held on September 28, 2015 be approved as presented.

Motion Carried

5. BUSINESS ARISING FROM THE MINUTES

Councillor Cassista pointed out that there had been an issue raised at the Committee of the Whole Meeting held on September 28, 2015 with regard to a member of Council abstaining from a vote. The Town Clerk referred to section 7(1) and 10.1.1 of the *Municipalities Act* which provides for the members of Council to vote unless disqualified. It was noted that according to the Town's by-law, the Mayor is only required to vote in the event of a tie. The Town Clerk also noted that according to the *Local Government Resource Manual* under Section 4.4(b) "abstentions from voting are not contemplated in the Municipalities Act. A clerk cannot count abstentions as either a vote for or a vote against. It should be understood that a member of council is elected to council to represent the interests of the voting public and abstaining from a vote does not fulfill that duty."

Mayor Seamans responded that the Clerk had conducted the research and Council will follow these rules.

6. CORRESPONDENCE

A) Marisa Piccini, Fund Manager, YWCA - Moncton Campaign - *Transitionelle*

Taken as information.

7. PETITIONS, PRESENTATIONS & DELEGATIONS

NIL

8. RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE

A) Resolution - Set down date for Public Presentation & Public Hearing re Introducing new policy and proposal criteria and guidelines to assist with the evaluation of new radiocommunication towers to ensure their compatibility

Moved by: Deputy Mayor Macdonald

Seconded by: Councillor Toner

***WHEREAS** Riverview Town Council intends to consider an amendment to its Municipal Development Plan, being By-law No. 300-32, by introducing new policy and proposal criteria and*

guidelines to assist with the evaluation of new radiocommunication towers to ensure their compatibility with surrounding areas for the Town by way of By-law No. 300-32-2.

BE IT RESOLVED THAT:

- 1) *Council take the necessary steps to amend the said By-law, being By-law No.300-32-2;*
- 2) *A public presentation be scheduled for Monday, November 9, 2015 in Council Chambers at Riverview Town Hall, 30 Honour House Court, Riverview, NB. at 6:30 pm;*
- 3) *Objections to the proposed Municipal Plan amendment shall be addressed to the Town Clerk, 30 Honour House Court, Riverview, N.B., E1B 3Y9, no later than Friday, December 9, 2015;*
- 4) *A public hearing be scheduled for January 11, 2016, in Council Chambers at Riverview Town Hall, 30 Honour House Court, Riverview, NB. at 6:30 pm;*
- 5) *Considerations of objections to the proposed by-law shall be addressed to the Town Clerk, 30 Honour House Court, Riverview, N.B., E1B 3Y9, no later than Friday, January 8, 2016;*
- 6) *The Municipal Clerk, acting on behalf of Council, see that the public notices prescribed in subsections 68(2) of the Community Planning Act are published within the time periods mentioned in section 68; and*
- 7) *As per section 66 of the Community Planning Act, Council requests the written views from the Riverview Planning Advisory Committee regarding the proposed by-law amendment.*

Motion Carried

B) Resolution – Authorization of Membership in the Canadian Radiocommunications Information and Notification Service (CRIN)

Moved by: Deputy Mayor Macdonald

Seconded by: Councillor Toner

WHEREAS *Riverview Town Council intends to become a member of the Canadian Radiocommunications Information and Notification Service CRINS-SINRC at no cost that will help facilitate and enhance communication between the proponent of a radiocommunication facility, the municipality, the public and Industry Canada.*

BE IT RESOLVED THAT:

- 1) *That the Town accept becoming member of the Canadian Radiocommunications Information and Notification Service CRINS-SINRC for processing radiocommunication facilities applications within the Town of Riverview and forward a letter to CRINS advising of the decision;*

- 2) *That the Town of Riverview authorize CRINS-SINRC and its staff to act as the authorized representative of the Town for the purpose of receiving and acting upon all radiocommunications applications, reporting to and working with the Director of Urban Planning and designated Urban Planning staff;*
- 3) *That the Town adopt the CRINS-SINRC Antenna System Siting Review and Consultation Protocol (latest edition); and*
- 4) *That the Town set a combined application fee of*
 - a. *\$2,500 for each application requiring public consultation, where a \$1,000 is remitted to the Town and \$1,500 is remitted to CRINS; and*
 - b. *\$500 for each application not requiring public consultation, where a \$250 is remitted to the Town and \$250 is remitted to CRINS.*

Motion Carried

C) Approve Recommendations of Council Compensation Committee

Moved by: Councillor Toner

Seconded by: Councillor Hansen

That the recommendations contained in the August 2015 report submitted by the Council Compensation Committee at the Committee of the Whole meeting on September 28, 2015 be approved and further that staff will undertake the necessary by-law amendment.

It was noted that the increases would be as follows: \$5,000 increase in Mayor's salary to \$30,670; \$1,000 increase in Deputy Mayor's salary to \$15,964 and no increase in Council salary of \$13,952. The increases would become effective after the swearing ceremony and the annual CPI increase is mandatory.

Nay Votes:

Deputy Mayor Macdonald

Motion Carried

D) Approve Community Investment Policy

Moved by: Councillor Cassista

Seconded by: Councillor Bennett

That the proposed Community Investment Policy be approved as presented at the Committee of the Whole meeting held on September 28, 2015 with the revision to include the stipulation for teams to qualify for financial support for provincial tournaments shall be a distance of 100 kilometers.

Mr. Smith confirmed that generally the Habitat for Humanity requests are not that frequent and would fall under the unforeseen grant category. He explained that it is common practice for the service charges to be the responsibility of the developer, but in this case the Town had donated the land and subsequent to the dwelling be built Habitat had requested a refund on the cost for the services as well. Mr. Smith pointed out that this would not be a cost that would be borne by the Public Works Department.

Moved by: Councillor LeBlanc

Seconded by: Councillor Hansen

That a motion to amend the original motion by reducing the stipulated distance from 100 kilometers to 50 kilometers for teams to qualify for financial support for provincial tournaments.

It was noted that 50 kilometers would fall just outside of Petitcodiac and further that sometimes the tournaments are held in small communities that do not have hotel accommodations wherein players and parents must travel back and forth between games.

***Nay Vote: Deputy Mayor Macdonald
Councillor Bennett
Councillor Cassista
Councillor Toner***

Motion Defeated

A vote was called on the original motion.

Mr. Higson noted that in the past Council had used the figure equal to one cent on the tax rate; however, Council had not followed this practise for the past two years. The figure being used for the grant amount was \$67,000 which represents one half cent and does not include the larger operational grants given to such groups as RAC, Capitol Theatre, 3Plus, etc.

Nay Vote: Deputy Mayor Macdonald

Motion Carried

E) Ratify Grant Request

Moved by: Councillor Toner

Seconded by: Councillor Cassista

That the Town of Riverview support the YWCA Walk a Mile in Her Shoes campaign being held Friday, October 16th through a grant in the amount of \$200.

Nay Votes: **Deputy Mayor Macdonald**

Motion Carried

F) Approve Integrated Sustainability Community Plan

Moved by: Councillor Toner

Seconded by: Councillor Hansen

That the Riverview Town Council accept the report of the Riverview Sustainability Committee as presented at the Committee of the Whole meeting held on September 28, 2015 entitled the Integrated Community Sustainability Plan dated September 2015.

Motion Carried

9. BY-LAWS

NIL

10. NOTICE OF MOTION

NIL

11. NEW BUSINESS

A) Grant Report – October, 2015

Moved by: Councillor LeBlanc

Seconded by: Deputy Mayor Macdonald

That the four requests for financial support outlined in the grant report (Laura Archibald, Metrotones Pop Chorus, Riverview Professional Firefighters & Atlantic Wellness Centre) be denied.

It was noted that in all fairness each request should be dealt with through a separate motion of Council. **The friendly amendment was accepted to deal with each request separately.**

Laura Archibald – Member of the U18 Soccer team travelling to Canadian National Championships in PEI

Moved by: Councillor LeBlanc

Seconded by: Councillor Toner

That the Riverview Town Council deny the request for financial support to Laura Archibald.

Nay Votes: **Deputy Mayor Macdonald**

Motion Carried

Metrotones Pop Chorus – Seeking funding assistance to purchase staging risers to be used by various local choirs

Moved by: Councillor Cassista

Seconded by: Councillor Bennett

That the Riverview Town Council deny the request for financial support to the Metrotones Pop Chorus towards the cost of purchasing proper staging risers.

Motion Carried

Riverview Professional Firefighters seeking funds to purchase treats for the Halloween Spooktacular event (October 27th) – Funds raised go directly to the IAFF Burn Foundation

Moved by: Councillor LeBlanc

Seconded by: Councillor Toner

That the Riverview Town Council deny the request for financial support to Riverview Professional Firefighters for the Spooktacular event being held on October 27th.

Motion Carried

Atlantic Wellness Centre – Monster Trot and Bar-Boo – October 31st.

Moved by: Councillor LeBlanc

Seconded by: Councillor Bennett

That the Riverview Town Council deny the request for financial support to Atlantic Wellness Centre for the Monster Trot & Bar-Boo event being held on October 31st.

Motion Carried

RCMP Update –

Inspector J.A. George remarked that staff had been looking into the traffic concerns raised by the members of Council. He also noted that there has been an increase in vehicle break ins. He encouraged everyone to lock their vehicles. The members of Council brought forth other

areas of concern including late night activity on Irving Road as kids enter or exist the wooded area, and the ongoing speeding on Goldsboro Avenue. Inspector George indicated that such information would be brought up during the operational briefing sessions conducted by the RCMP.

Moved by: Councillor LeBlanc

Seconded by: Councillor Cassista

That the Riverview Town Council deny all further unforeseen grant requests until the fiscal year ending December 31, 2015 as the unforeseen grant fund has been depleted.

Motion Carried

B) 2016 Budget Planning

Moved by: Councillor Toner

Seconded by: Councillor Bennett

That the Riverview Town Council accept the Council Briefing report submitted by the CAO dated October 13, 2015 and endorse the preliminary direction taken in developing the 2016 budget.

Mr. Smith indicated that the report was prepared to assist Council in the budget process in order to obtain a sense from Council as to the direction staff should be taking in the preparation of their departmental budgets. He clarified that any assumptions contained in the report could be challenged by Council. Mr. Smith pointed out that the basis for a solid plan has already been laid with the approval of the five and ten year capital plan, approval of the Integrated Sustainability Plan and the direction given by Council on the debt ratio and the property tax rate. He reiterated that the intent of the report was to provide an opportunity for Council to comment and to provide any additional information and/or direction to staff regarding the budget parameters they are to adhere to while formulating their budgets.

Motion Carried

C) Award of Request for Proposal 15-49B Biomass Boiler – Riverview Operations Centre

Moved by: Deputy Mayor Macdonald

Seconded by: Councillor Cassista

That the Riverview Town Council award the RFP 15-49B - Biomass Boiler Riverview Operations Centre to Design Built Mechanical Inc. as per the RFP, and further that the Town of Riverview enter into a 15-year agreement which transfers all of the costs and risks of ownership to the supplier with an option to buy the plant or renew the terms at the expiration of the agreement. Said agreement to be executed by the Mayor and Town Clerk.

Mr. Ouellet remarked that the approval of the RFP is the first initiative of the department towards sustainability. He noted that this company already has a long term agreement with the City of Moncton, and he is confident that the proposed biomass boiler will meet and/or exceed the Town's needs.

Motion Carried

12. COUNCIL STATEMENTS/INQUIRIES

Mr. Ouellet confirmed with Councillor LeBlanc that the resident liaison on Goldsboro has not contacted the Department, as yet, with regard to the traffic calming review.

Deputy Mayor Macdonald requested additional information on abstaining from a vote. He pointed out that the Town's by-law does not specifically address this issue.

Mr. Ouellet confirmed with Councillor Bennett that with respect to the "wig way" flash which is to be erected at Whitepine Road and Trites Road, the beacon has been ordered by staff. The bases will go in first, before the frost, and that staff is anticipating between eight and twelve weeks until its completion.

The Town Clerk confirmed with Councillor Bennett that an update would be provided with respect to the ongoing efforts by CA-R-MA.

Councillor Hansen passed along her appreciation to staff for the progress made at Hawthorne Park. She stated that the park is experiencing a lot of activity by the kids.

Deputy Mayor Macdonald pointed out to Chief Pleau that there are a number of Standing Offers being introduced by the Province that might be of interest to his Department including SCBAs, and thermal imaging cameras.

13. ADJOURNMENT

Moved by: Councillor Cassista

Seconded by: Councillor Toner

That the meeting be adjourned at 8:25 p.m.

Motion Carried