



COMMITTEE OF THE WHOLE MEETING OF COUNCIL
Monday, November 23, 2015
Council Chambers
30 Honour House Court, Riverview, NB
7:00 p.m.

Members Present:

Ann Seamans	Mayor
Ian Macdonald	Deputy Mayor
Wayne Bennett	Councillor
Cecile Cassista	Councillor
Lana Hansen	Councillor
Russell Hayward	Councillor
Andrew LeBlanc	Councillor
Tom Toner	Councillor

Staff Present:

Colin Smith	CAO
Annette Crummey	Town Clerk
Robert Higson	Director of Finance
Tina Smith	Director of Human Resources
Gerry Cole	Director of Parks, Recreation & Community Services
Shane Thomson	Director of Economic Development
Michel Ouellet	Director of Engineering & Public Works
Chief Denis Pleau	Riverview Fire & Rescue (Departed 7:50 p.m.)
Denyse Richard	Deputy Town Clerk
Supt. Paul Beauchesne	Codiac RCMP

1. CALL TO ORDER

Mayor Seamans called the meeting to order at 7:00 p.m.

2. ADOPTION OF THE AGENDA

Moved by: Councillor Toner

Seconded by: Councillor Cassista

That the agenda be approved.

Motion Carried

3. DECLARATIONS OF CONFLICTS OF INTEREST

NIL

4. CORRESPONDENCE

A) Winston Pearce, P. Eng., Chair, TransAqua Greater Moncton Wastewater Commission – Seeking Municipal Funding Support to Meet Federal Regulations

Moved by: Councillor Cassista

Seconded by: Councillor Bennett

That the Committee of the Whole recommend to Council that the Town of Riverview pass a resolution in support of the enhanced wastewater treatment investment to meet federal regulations as included in the correspondence from Winston Pearce, Chair, of the TransAqua Greater Moncton Wastewater Commission dated November 6, 2015.

Motion Carried

5. PETITIONS, PRESENTATIONS & DELEGATIONS

NIL

6. EXTERNAL REPORTS

A) Building Permit Report for month of October, 2015

Mr. Smith confirmed that the Town has entered into an annual contract with the City of Moncton for urban planning services which contains a two-year “out” clause. He remarked that there are three options that the Town could consider including utilizing the regional services; revisiting providing our own building inspection services; and continue with the current arrangement with the City of Moncton. The exploration of these options will take place in 2016.

Taken as information.

B) Animal Control Report for month of July, August & September, 2015

Taken as information.

C) Codiac RCMP

Supt. Beauchesne noted that the members of Council receive a weekly update on activities and should they have any questions on the content please feel free to contact him. Regarding traffic concerns, he encouraged the members of Council to tell their constituents to contact the RCMP office and report their concerns. With the upcoming holiday season, he encouraged everyone to lock their vehicles and put parcels in the trunk out of sight. He touched on the recent tragedy in Paris and assured the members of Council that it is common practice in such instances for the RCMP to monitor the situation as to whether there could be any implications in Canada.

He took note to report on the traffic concerns on Monarch and will bring back at next meeting.

7. DEPARTMENTAL REPORTS

A) Administration Department – Colin Smith, CAO

1) Report for the months of October & November 2015

Mr. Smith commented on the public hearing scheduled for a proposed asphalt plant has been cancelled. He noted that the proposed plant was to be located outside the Town's boundary yet he had been posed many questions as to the Town's intention. He clarified that the Town would have had the same opportunity to provide input on the public hearing but would not have control over its outcome. Concerns were raised over the environmental imprint such a plant would have on the immediate area given the close proximity to the Mill Creek Nature Park as well as odors emitting from such a plant, as well as the impact of heavy vehicles utilizing the roads. In the future, the Town may want to consider imposing a truck route and consider whether this type of business would be subject to a road tax.

Mr. Smith addressed questions posed on the land recently purchased by Riverview Truck Repair formerly owned by Robertson Machinery. He clarified that the two lots purchased by Riverview Truck Repair were not part of the land which was "grandfathered". However, Riverview Truck Repair is appealing the order based on the grounds that they believe that the storage/parking of vehicles on the subject properties has been an "allowed use" since the 80s. The Urban Planning Department is not of the same opinion and deems it a non-permitted use. The issue is being dealt with by the Urban Planning Department and the By-Law Enforcement officer.

Report accepted as presented.

B) Finance Department – Robert Higson, Director

1) Report for the Month of November 2015

Mr. Higson remarked that upon the conclusion of the budget sessions he would, once again, be seeking input on the pros and cons of the entire budget process.

In regard to electronic billings, only 5.3% of the bills are forwarded electronically. It was noted that recently a form has been developed and made available at the water & sewer payment reception area in order to make residents aware of the option for electronic billing. It is hoped that the electronic option will evolve in the future.

Report was presented and accepted.

C) Engineering & Public Works – Michel Ouellet, Director

1) Report for the Month of October 2015

Mr. Ouellet noted that staff has been tracking the water main breaks and that since the preparation of the report two more incidents were reported and will be reflected in the report for November.

Report was presented and accepted.

D) Fire Department – Chief Denis Pleau

1) Report for the Month of October 2015

Council expressed their appreciation for the proactive approach taken to education the public on safety concerns and initiatives undertaken by the department.

Reports were presented and accepted.

E) Parks, Recreation and Community Relations – Gerry Cole, Director

1) Report for the Month of November 2015

Mr. Cole confirmed that in order keep up with demands placed on the software system for the on-line registration, the Town was upgrading to an i cloud based software.

Mr. Higson confirmed that there is a separate bank account for PRO Kids which can be utilized if there is a an outstanding amount in relation to the cost of the programs versus the amount donated in a given term.

Report was presented and accepted.

F) Business/Economic Development – Shane Thomson, Director

1) Report for the Month of November 2015

Mr. Thomson announced that The Find Your Gift in Riverview campaign had been launched with 36 ballot boxes being located at various business located throughout the Town. The Department will also be working in conjunction with the Parks & Recreation Department to undertake a Holiday Hoopla event on December 11th – 14th. He also expressed his appreciation to many senior VIC volunteers for another successful season and were treated to an appreciation breakfast this morning for their efforts and enthusiasm this season.

In regard to the Syrian Refugee Crisis, the City of Moncton had recently held an information session. MAGMA and the Greater Moncton Immigration Board are involved as are many other groups and organizations. Mayor Seamans remarked that an individual at St. Paul's Church is exploring the idea of a funding raising event in January to assist in the cause. Any interested persons are encouraged to contact her and she will pass along the information.

The suggestion to sponsor a refugee family of six for \$33,000 per year was posed for consideration by Council in the future.

Report was presented and accepted.

G) Human Resources – Tina Smith, Director

1) Report for the Month of November 2015

Tina Smith confirmed that typically the turn-over rate for employees is 13% as compared to the Town's rate of 3%.

Report was presented and accepted.

8. OTHER BUSINESS

1) Introduction of By-Law amendment

Moved by: Councillor Toner

Seconded by: Councillor Hayward

That the Committee of the Whole recommend to Council that the Town of Riverview pass an amendment to the By-Law Relating to the Proceedings of the Council of the Town of Riverview, said being 100-10-3 relating to abstaining from voting.

The Town Clerk noted that after consultation with the Provincial government as well as the Town's solicitor it was recommended that the Council Procedural by

law be amended to clearly state that no member of council shall be permitted to abstain from a vote. The Town Clerk provided an explanation on item 7(1) and 7(4).

It was noted that the by-law would receive three separate readings and would be read, in full, on the second reading.

Nay Votes: Deputy Mayor Macdonald

Motion Carried

9. COUNCIL STATEMENTS/INQUIRIES

Mr. Ouellet confirmed that the Province has acknowledged receipt of the Town's inquiring requesting a reduction in the speed limit on Coverdale Road but had not provided a response to the question being posed.

10. ADJOURNMENT

Moved by: Councillor Bennett

Seconded by: Councillor Toner

That the meeting be adjourned at 9:00 p.m.