



COMMITTEE OF THE WHOLE MEETING OF COUNCIL
Monday, January 25, 2016
Council Chambers
30 Honour House Court, Riverview, NB
7:00 p.m.

Members Present:

Ann Seamans	Mayor
Ian Macdonald	Deputy Mayor (arrived 7:25 p.m.)
Wayne Bennett	Councillor
Lana Hansen	Councillor
Russell Hayward	Councillor
Tom Toner	Councillor

Staff Present:

Colin Smith	CAO
Annette Crummey	Town Clerk
Robert Higson	Director of Finance
Tina Smith	Director of Human Resources
Gerry Cole	Director of Parks, Recreation & Community Services
Chief Denis Pleau	Riverview Fire & Rescue
Denyse Richard	Deputy Town Clerk
Inspector Jamie George	Codiac RCMP (departed 7:25 p.m.)

1. CALL TO ORDER

Mayor Seamans called the meeting to order at 7:00 p.m.

2. ADOPTION OF THE AGENDA

Moved by: Councillor Toner
Seconded by: Councillor Hayward

That the agenda be approved.

Motion Carried

3. DECLARATIONS OF CONFLICTS OF INTEREST

NIL

4. CORRESPONDENCE

NIL

5. PETITIONS, PRESENTATIONS & DELEGATIONS

A) Presentation by Daniel LeBlanc – Update on Renaissance Plan

Deleted from the agenda. Presentation will be rescheduled.

6. EXTERNAL REPORTS

A) Building Development/Permit

1) Development Activity Report for the month of November, 2015

Taken as information.

2) Building Permit Report for month of December, 2015

Taken as information.

3) Development Activity Report for the month of December, 2015

Taken as information.

B) Animal Control Report for month of December, 2015

Taken as information.

C) Codiac RCMP

Inspector Jamie George noted that the members of Town Council as well as the CRPA members receive a weekly report; however, the report provided to Council for this meeting is more specific to Riverview. Codiac RCMP will continue to provide a monthly report to be reviewed at the Committee of the Whole meetings.

Inspector George updated Council on some of the traffic concerns previously raised pertaining to the Monarch/Canusa area as well as the Cleveland/Devere area. He noted that 13 specific patrols were carried out in those areas wherein 9 warning tickets were issued.

Councillor Bennett commented on the Irving/Callowhill area where snow mobiles and all-terrain vehicles are exiting from the woods late at night causing a disturbance. He would appreciate if this area could also be monitored by the RCMP.

7. DEPARTMENTAL REPORTS

A) Administration Department – Colin Smith, CAO

1) Report for the months of December, 2015/January, 2016

Report accepted as presented.

2) Strategic Plan Update

The CAO conducted a power point presentation highlighting the 2015 Strategic Plan achievements. The plan is focused on sustainability, community development & engagement, community & lifestyle, economic growth & development, infrastructure & operations. Mr. Smith recommends that Council continue to build on the things already put in place. He also recommends that council revisit the five and ten year capital plans in March/April of this year given the reduced assessed growth rate.

Moved by: Councillor Toner

Seconded by: Councillor Bennett

That the Committee of the Whole recommend to Council that the Town of Riverview accept staff's recommendation that the Town's Strategic Plan be reviewed and updated in 2016.

The members of Council appreciated the snap shot of the 2015 Strategic Plan as it demonstrates what they have accomplished. Council congratulated staff on reaching their goals in connection with the Strategic plan. The snap shot will be featured on the Town's web site.

Motion Carried

B) Finance Department – Robert Higson, Director

1) Report for the Month of November 2015

Mr. Higson indicated that he welcomes input from the 2016 budget process as staff is always seeking to improve the process.

He confirmed that there is a slow uptake in the electronic option for water and sewer billing. However, forms have been made available at the payment desk which outline the option for electronic billing and a similar notice will be going in the upcoming water and sewer bills which go out quarterly by mail. This is another way to make residents aware of the option for electronic billing.

Mr. Higson confirmed that approximately \$29,000 remains in the 2016 grant budget.

Report accepted as presented.

C) Engineering & Public Works – Michel Ouellet, Director

1) Report for the Month of December, 2015

Report accepted as presented.

2) Report for the Month of January 2016

Report accepted as presented.

Colin Smith pointed out that the “wig wag” flashing lights have been installed at the intersection of Whitepine Road and Trites Road. The intention is to draw attention to the busy intersection.

D) Fire Department – Chief Denis Pleau

1) Report for the month of November, 2015

Report accepted as presented.

2) Report for the month of December, 2015

Report accepted as presented.

E) Parks, Recreation and Community Relations – Gerry Cole, Director

1) Report for the months of December, 2015/January, 2016

Report was accepted as presented.

It was noted that there have been a lot of placements for P.R.O. Kids and the biggest challenge is for the administrative staff to manage the program not fund raising.

F) Business/Economic Development – Shane Thomson, Director

1) Report for the months of November & December 2015

Report accepted as presented.

Micha Fardy updated Council on the month long “Breaking the Ice” in Riverview event. It features three “pop-up” stores – Ocean Trail, Sequoia Downtown, and Café Codiac – at 540 Pinewood Road from February 1st – 29th, an ice sculpture competition on February 13th at the corner of Findlay and Pinewood between the hours of 3 p.m. – 9 p.m. As part of the Economic Development Strategic Plan for business expansion and retention the three business pop-up guests are exploring the Riverview market. One approach the Economic Development Department is taking is to building on the great community events already taking place such as Winter Carnival which is being held from February 5th – 14th.

G) Human Resources – Tina Smith, Director

1) Report for the month of December, 2015

Report accepted as presented.

2) Report for the month of January, 2016

Report accepted as presented.

8. OTHER BUSINESS

A) Proposed By-Law Amendment 100-10-3, A By-Law Relating to the Proceedings of the Council of the Town of Riverview

Moved by: Councillor Toner

Seconded by: Councillor Hayward

That the Committee of the Whole recommend to the Town Council that the Town of Riverview accept the changes to the Council Procedure By-Law as recommended by staff outlined in memorandum dated January 19, 2016 and take the necessary steps to enact By-Law 100-10-3, A By-Law in Amendment to By-Law 100-10-1, A By-Law Relating to the Proceedings of Council in the Town of Riverview.

Nay: Deputy Mayor Macdonald

Motion Carried

B) Community Investment Sponsorship Report – Steeves 2016 Inc.

Moved by: Councillor Bennett

Seconded by: Councillor Hayward

It was noted that the event is the 250th Anniversary of the Steeves Family Reunion which is primarily being held in Hillsborough. They anticipate approximately 10,000 Steeves delegates and are looking to partner with the Town and hold events in the Greater Moncton Area. To date staff from neither the Parks & Recreation Department nor the Economic

Development Department have been contacted by representatives organizing this event. It was suggested that there may be opportunities to provide services “in-kind” or provide access to facilities rather than a monetary donation.

That the Committee of the Whole recommend to the Town Council of the Town of Riverview to deny the request for financial sponsorship to the Steeves 250 event being held from July 22 – 29, 2016.

Nay: Deputy Mayor Macdonald

Motion Carried

C) Local Improvement – Rates

Moved by: Councillor Toner

Seconded by: Councillor Hayward

That the Committee of the Whole recommend to the Town Council that the Town of Riverview accept the recommendation of the Engineering & Works Department dated January 2016 to increase the local improvement rate from \$18/foot (\$59/meter) to \$35/foot (\$115/meter) effective immediately.

Colin Smith remarked that the 2016 budget consisted of a number of streets which would be considered for local improvements. He pointed out that since the early 80’s the Town had carried out local improvements whereby a portion of the cost of the work is charged to the property owners. It was noted that for many years the rate charged to the property owner has been \$18 per linear foot which represented approximately 16% -17% of the total cost of the project. The rate is being adjusted to reflect the current reconstruction costs but residents will still only be charged for approximately 16% -17% of the total cost of the project in order to be consistent.

It was noted that the Town has the authority under the Municipalities Act to impose a local improvement fee. The Town has carried out local improvements on numerous streets throughout the Town following the Town’s local improvement procedure. Affected residents will be made aware of the proposal through advertising and letters addressed to the property owners outlining the Town’s intention to proceed. Affected property owners have the option of financing through the Town or paying the charge out right.

Motion Carried

D) Proposed Amendment to Animal Control By-Law

Moved by: Councillor Bennett

Seconded by: Councillor Toner

That the Committee of the Whole recommend to the Town Council that the Town of Riverview accept the staff recommendation as outlined in memorandum dated January 20,

2016 to implement proposed changes to the Animal Control By-Law said amendments proposed in By-Law 600-05-3, A By-Law Relating to the Control of Animals in the Town of Riverview.

Positive feedback was received on the inclusion of the provision for pets on premises – pets the property owner does not claim ownership for.

Motion Carried

E) Proposed reduction to speed limit – Gunningsville Boulevard @ Pinewood/Robertson

Moved by: Councillor Toner

Seconded by: Councillor Bennett

That the Committee of the Whole recommend to the Town Council that the Town of Riverview accept the recommendation of the Traffic Committee as outlined in memorandum dated December 12, 2015 and implement on Gunningsville Boulevard at the intersection of Pinewood Road and Robertson Street left turn lanes as part of the 2016 Lane Marking Contract and that the speed zone be modified in this section from 70 km/hr to 50 km/hr and further that the 50 km/hr zone be extended north 140 m north of the intersection with Robertson.

Motion Carried

F) Proposed Amendments to Traffic By-Law

Moved by: Councillor Toner

Seconded by: Councillor Hansen

That the Committee of the Whole recommend to the Town Council that the Town of Riverview accept the staff recommendation as outlined in memorandum dated January 21, 2016 to implement proposed changes to the Traffic By-law said amendments proposed in By-Law R700-10-9, A By-Law to Amend By-Law R700-10-3, A By-Law Relating to the Regulation of Traffic, Parking and the Use of Streets in the Town of Riverview.

Motion Carried

9. COUNCILSTATEMENTS/INQUIRIES

NIL

10. ADJOURNMENT

Moved by: Councillor Hayward

Seconded by: Councillor Toner

That the meeting be adjourned at 8 p.m.