



REGULAR MEETING OF COUNCIL
Monday, February 8, 2016
Council Chambers
30 Honour House Court, Riverview, NB
7 p.m.

Members Present:

Ann Seamans	Mayor
Wayne Bennett	Councillor
Cecile Cassista	Councillor
Lana Hansen	Councillor
Russell Hayward	Councillor
Andrew LeBlanc	Councillor
Tom Toner	Councillor

Staff Present:

Colin Smith	CAO
Robert Higson	Director of Finance
Michel Ouellet	Director of Engineering & Public Works
Shane Thomson	Director of Economic Development
Chief Denis Pleau	Riverview Fire & Rescue
Annette Crummey	Town Clerk
Denyse Richard	Deputy Town Clerk

1. CALL TO ORDER

Mayor Seamans called the meeting to order at 7 p.m.

2. ADOPTION OF THE AGENDA

Moved by: Councillor Toner

Seconded by: Councillor Hayward

That the agenda be approved.

Motion Carried

3. DECLARATIONS OF CONFLICTS OF INTEREST

NIL

4. ADOPTION OF THE MINUTES

A) Public Hearing/Regular Meeting of Council – January 11, 2016

Moved by: Councillor Toner

Seconded by: Councillor Hansen

That the minutes of the Public Hearing/Regular Meeting of Council held on January 11, 2016 be approved as presented.

Motion Carried

B) Committee of the Whole Council Meeting – January 25, 2016

Moved by: Councillor Toner

Seconded by: Councillor Cassista

That the minutes of the Committee of the Whole Meeting of Council held on January 25, 2016 be approved as presented.

Motion Carried

5. BUSINESS ARISING FROM THE MINUTES

NIL

6. CORRESPONDENCE

A) Kurtis Sisk, Chief Executive Officer, Heart & Stroke Foundation of NB – Increase awareness of Heart Month

February is known as Heart Month. There will be door-to-door canvassing in support of the Heart & Stroke Foundation.

Taken as information.

7. PETITIONS, PRESENTATIONS & DELEGATIONS

NIL

8. RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE

A) Proposed By-Law Amendment 100-10-3, A By-Law Relating to the Proceedings of the Council of the Town of Riverview

Moved by: Councillor Toner

Seconded by: Councillor Hayward

That the Town Council of the Town of Riverview accept the changes to the Council Procedure By-Law as recommended by staff outlined in memorandum dated January 19, 2016 and take the necessary steps to enact By-Law 100-10-3, A By-Law in Amendment to By-Law 100-10-1, A By-Law Relating to the Proceedings of Council in the Town of Riverview.

It was noted that the amendment to the by-law was originally brought about to clarify the definition of abstaining from a vote and also other housekeeping items which were deleted from the original by-law.

Motion Carried

B) Community Investment Sponsorship Report – Steeves 250 Event

Moved by: Councillor Hayward

Seconded by: Councillor Bennett

That the Town Council of the Town of Riverview deny the request for financial sponsorship to the Steeves 250 event being held from July 22 – 29, 2016.

The members of Council entered into a brief discussion for clarification purposes as two members of Council were not present when the item was introduced at the previous Committee of the Whole meeting.

It was determined that the application did not align with the Community Investment Policy; however, the message had been conveyed to the applicant that perhaps some type of “services-in-kind” or assistance with facility rental would be an option that could be pursued through Town staff.

NAY: Councillor LeBlanc

Motion Carried

C) Approve Local Improvement – Rates

Moved by: Councillor LeBlanc

Seconded by: Councillor Hayward

That the Town Council of the Town of Riverview accept the recommendation of the Engineering & Works Department dated January 2016 to increase the local improvement rate from \$18/foot (\$59/meter) to \$35/foot (\$115/meter) effective immediately.

A discussion ensued regarding the increase in the fee being charged to the property owner and the options for payment. It was outlined that the fee being proposed still represents 16%-17% of the cost being charged to a property owner. The adjustment in price is a reflection of the cost of living but is still equivalent to the same percentage being charged to the property owners as in previous years. Property owners have the option of paying in full in year one or financing it over a ten year period through the Town. Essentially if the property owner finances the work, then a lien is placed on the property and will be paid out when the property changes ownership. Other municipalities apply this section of the Municipalities Act to have this type of work carried out and a portion is cost shared with the property owners.

Ads will appear in the newspaper and property owners will also receive written notification of the work being proposed to be undertaken. A property owner can object to the proposed project but unless a majority of the owners of abutting parcels proposed to be specially assessed, having a value of at least one-half of all the abutting parcels proposed to be specially assessed, petition Council within two weeks of the last publication of the notice (February 16th) against proceeding with the proposed work, Council may by By-Law, passed by the affirmative vote of not less than two-thirds of the whole Council, at any time within three years, authorize and direct the undertaking of such work, and order that the cost thereof shall be raised by special frontage assessment. However, if the required formula is met by the property owners, and the majority of the land owners opposed the project, Council can still proceed with the local improvement work if a unanimous vote of Council is achieved.

Motion Carried

D) Proposed Amendment to Animal Control By-Law

Moved by: Councillor Bennett

Seconded by: Councillor Toner

That the Town Council of the Town of Riverview accept the staff recommendation as outlined in memorandum dated January 20, 2016 to implement proposed changes to the Animal Control By-Law said amendments proposed in By-Law 600-05-3, A By-Law Relating to the Control of Animals in the Town of Riverview.

The question arose as to whether similar contracts such as the accessible transportation contract should also be considered for the tendering process. In the case of the animal control contract, the Town was adhering to its procurement policy as anything over \$50,000 must go out to tender.

Motion Carried

E) Proposed reduction to speed limit – Gunningsville Boulevard @ Pinewood/Robertson

Moved by: Councillor Hansen

Seconded by: Councillor LeBlanc

That the Town Council of the Town of Riverview accept the recommendation of the Traffic Committee as outlined in memorandum dated December 12, 2015 and implement on Gunningsville Boulevard at the intersection of Pinewood Road and Robertson Street left turn lanes as part of the 2016 Lane Marking Contract and that the speed zone be modified in this section from 70 km/hr to 50 km/hr and further that the 50 km/hr zone be extended north 140 m north of the intersection with Robertson.

Motion Carried

F) Proposed Amendments to Traffic By-Law

Moved by: Councillor Cassista

Seconded by: Councillor Bennett

That the Town Council of the Town of Riverview accept the staff recommendation as outlined in memorandum dated January 21, 2016 to implement proposed changes to the Traffic By-law said amendments proposed in By-Law R700-10-9, A By-Law to Amend By-Law R700-10-3, A By-Law Relating to the Regulation of Traffic, Parking and the Use of Streets in the Town of Riverview.

Motion Carried

G) Approve proposal to Update to Strategic Plan

Moved by: Councillor Hayward

Seconded by: Councillor Toner

That the Town Council of the Town of Riverview accept staff's recommendation that the Town's Strategic Plan be reviewed and updated in 2016.

Motion Carried

9. BY-LAWS

A) Third reading, by title only, of By-Law #300-32-2, A By-Law to Amend the Town of Riverview Municipal Development Plan By-Law #300-32

Moved by: Councillor Toner

Seconded by: Councillor Hayward

*That **leave** be given to introduce third reading, by title only, of By-Law 300-32-2, A By-Law to Amend the Town of Riverview Municipal Plan By-Law 300-32.*

Motion Carried

Moved by: Councillor Toner
Seconded by: Councillor Hayward

*That **third reading**, by title only, be given to By-Law 300-32-2, A By-Law to Amend the Town of Riverview Municipal Plan By-Law 300-32.*

Motion Carried

B) First reading, by title only, and second reading, by section only, of By-Law 100-10-03, A By-Law Relating to the Proceedings of the Council of the Town of Riverview

Moved by: Councillor LeBlanc
Seconded by: Councillor Hayward

*That **leave** be given to introduce first reading, by title only, and second reading, by section only, of By-Law 100-10-03, A By-Law Relating to the Proceedings of the Council of the Town of Riverview.*

Motion Carried

Moved by: Councillor LeBlanc
Seconded by: Councillor Cassista

*That **first reading**, by title only, be given to By-Law 100-10-03, A By-Law Relating to the Proceedings of the Council of the Town of Riverview.*

Motion Carried

Moved by: Councillor LeBlanc
Seconded by: Councillor Bennett

*That **second reading**, by section only, be given to By-Law 100-10-03, A By-Law Relating to the Proceedings of the Council of the Town of Riverview.*

*Section 1
Section 7*

Motion Carried

C) First reading, by title only, and second reading, by section only, of By-Law 600-05-03, A By-Law Relating to the Control of Animals in the Town of Riverview

Moved by: Councillor LeBlanc
Seconded by: Councillor Cassista

*That **leave** be given to introduce first reading, by title only, and second reading, by section only, of By-Law 600-05-3, A By-Law Relating to the Control of Animals in the Town of Riverview.*

Motion Carried

Moved by: Councillor LeBlanc

Seconded by: Councillor Hayward

*That **first reading**, by title only, be given to By-Law 600-05-3, A By-Law Relating to the Control of Animals in the Town of Riverview.*

Motion Carried

Moved by: Councillor LeBlanc

Seconded by: Councillor Hayward

That **second reading**, by section only, be given to By-Law 600-05-3, A By-Law Relating to the Control of Animals in the Town of Riverview.

1. Definitions;
2. Registration and Licensing of Animals;
3. Seizing and Impounding;
4. Complaints;
5. Control of Animals;
6. Offense;
7. Penalty;
8. Repeal; and
9. Ordained and Passed

Motion Carried

D) First reading, by title only, and second reading, by section only, of By-Law R700-10-9, A By-Law to Amend By-Law R700-10-3, A By-Law Relating to the Regulation of Traffic, Parking and the Use of Streets in the Town of Riverview

Moved by: Councillor LeBlanc

Seconded by: Councillor Hayward

*That **leave** be given to introduce first reading, by title only, and second reading, by section only, of By-Law R700-10-9, A By-Law to Amend By-Law R700-10-3, A By-Law Relating to the Regulation of Traffic, Parking and the Use of Streets in the Town of Riverview.*

Motion Carried

Moved by: Councillor LeBlanc

Seconded by: Councillor Hayward

That **first reading**, by title only, be given to By-Law R700-10-9, A By-Law to Amend By-Law R700-10-3, A By-Law Relating to the Regulation of Traffic, Parking and the Use of Streets in the Town of Riverview.

Motion Carried

Moved by: Councillor LeBlanc
Seconded by: Councillor Hayward

That **second reading**, by section only, be given to By-Law R700-10-9, A By-Law to Amend By-Law R700-10-3, A By-Law Relating to the Regulation of Traffic, Parking and the Use of Streets in the Town of Riverview as follows:

Schedule "A" as referred to by Section III, Part 3

Motion Carried

E) First reading, by title only, of By-Law 100-15-07, A By-Law Relating to the Payment of Annual Salaries to the Mayor and Councillors of the Town of Riverview

Moved by: Councillor Toner
Seconded by: Councillor Bennett

That **leave** be given to introduce first reading, by title only, of By-Law 100-15-07, A By-Law Relating to the Payment of Annual Salaries to the Mayor and Councillors of the Town of Riverview.

Motion Carried

Moved by: Councillor Bennett
Seconded by: Councillor Toner

That **first reading**, by title only, be given to By-Law 100-15-07, A By-Law Relating to the Payment of Annual Salaries to the Mayor and Councillors of the Town of Riverview.

Motion Carried

10. NOTICE OF MOTION

NIL

11. NEW BUSINESS

A) Notice of Intention to Undertake a Local Improvement (Form A) – Woolridge Street

Moved by: Councillor LeBlanc

Seconded by: Councillor Hayward

That Town Council authorize the necessary steps (including but not limited to the passing of the Notice of Intention and the respective by-laws) be taken to proceed with the proposed local improvement to all frontage and flankage property that abuts on Woolridge Street in the Town of Riverview and that:

The notice required by Section 3.a. shall be set out in the form as shown below:

Notice of INTENTION TO UNDERTAKE A LOCAL IMPROVEMENT

Form A

The Council of the Town of Riverview pursuant to the authority vested in it under the provisions of the Municipalities Act, R.S.N.B. 1973, c. M-22 and Town of Riverview By-Law 300-25 hereby gives notice to all concerned parties that it intends to undertake a local improvement to be paid for by special frontage assessment against abutting properties.

THE WORK TO BE DONE IS AS FOLLOWS:

Watermain replacement and full reconstruction of Woolridge Street. The work on Woolridge Street includes the supply of all materials, equipment and labour required for the construction of a new roadbed, catch basins, new watermain, new service laterals, new fire hydrants, new sanitary sewer main, concrete curb and gutter, sidewalk and asphalt base for approximately 250m of roadway. The work may also include some laterals and storm repairs.

THE PROPERTIES AFFECTED ARE IN AN AREA DESCRIBED AS:

All frontage and flankage property that abuts on Woolridge Street in the Town of Riverview, NB.

*Unless a majority of the owners of abutting parcels proposed to be specially assessed, having a value of at least one-half of all the abutting parcels proposed to be specially assessed, petition Council **within two weeks of the last publication of the notice** against proceeding with the proposed work, Council may by By-Law, passed by the affirmative vote of not less than two-thirds of the whole Council, at any time within three years, authorize and direct the undertaking of such work, and order that the cost thereof shall be raised by special frontage assessment.*

The last publication of the notice shall be on February 16, 2016.

*A meeting to consider written objections against the proposed Local Improvement project will be held on **March 14, 2016 at 6:30 p.m.** in Council Chambers at Riverview Town Hall, 30 Honour House Court, Riverview, NB. Any person who wishes to speak for or against the written objections is entitled to be heard.*

Objections must be addressed to the Town Clerk, 30 Honour House Court, Riverview, E1B 3Y9, or via e-mail to clerk@townofriverview.ca no later than **March 1, 2016**.

For more information or to review a copy of the proposed By-Law, please contact the Town Clerk at 506-387-2136.

Motion Carried

B) Notice of Intention to Undertake a Local Improvement (Form A) – Hawthorne Drive

Moved by: Councillor Hansen

Seconded by: Councillor Hayward

That Town Council authorize the necessary steps (including but not limited to the passing of the Notice of Intention and the respective by-laws) be taken to proceed with the proposed local improvement to all frontage and flankage property that abuts on Hawthorne Drive in the Town of Riverview and that:

The notice required by Section 3.a. shall be set out in the form as shown below:

Notice of INTENTION TO UNDERTAKE A LOCAL IMPROVEMENT

Form A

The Council of the Town of Riverview pursuant to the authority vested in it under the provisions of the Municipalities Act, R.S.N.B. 1973, c. M-22 and Town of Riverview By-Law 300-25 hereby gives notice to all concerned parties that it intends to undertake a local improvement to be paid for by special frontage assessment against abutting properties.

THE WORK TO BE DONE IS AS FOLLOWS:

Watermain replacement and full road reconstruction of Hawthorne Drive. The work on Hawthorne Drive includes the supply of all materials, equipment and labour required for the construction of a new roadbed, catch basins, new watermain, service laterals, fire hydrants, storm sewer main, concrete curb and gutter and asphalt base for approximately 590m of roadway. The work may also include some laterals, sanitary and storm upgrades.

THE PROPERTIES AFFECTED ARE IN AN AREA DESCRIBED AS:

All frontage and flankage property that abuts on Hawthorne Drive in the Town of Riverview, NB.

*Unless a majority of the owners of abutting parcels proposed to be specially assessed, having a value of at least one-half of all the abutting parcels proposed to be specially assessed, petition Council **within two weeks of the last publication of the notice** against proceeding with the proposed work, Council may by By-Law, passed by the affirmative vote of not less than two-thirds of the whole Council, at any time within three years, authorize and direct the undertaking of such work, and order that the cost thereof shall be raised by special frontage assessment.*

The last publication of the notice shall be on February 16, 2016.

A meeting to consider written objections against the proposed Local Improvement project will be held on **March 14, 2016 at 6:30 p.m.** in Council Chambers at Riverview Town Hall, 30 Honour House Court, Riverview, NB. Any person who wishes to speak for or against the written objections is entitled to be heard.

Objections must be addressed to the Town Clerk, 30 Honour House Court, Riverview, E1B 3Y9, or via e-mail to clerk@townofriverview.ca no later than **March 1, 2016**.

For more information or to review a copy of the proposed By-Law, please contact the Town Clerk at 506-387-2136.

Motion Carried

C) Notice of Intention to Undertake a Local Improvement (Form A) – Beverley Crescent

Moved by: Councillor Cassista

Seconded by: Councillor Hayward

That Town Council authorize the necessary steps (including but not limited to the passing of the Notice of Intention and the respective by-laws) be taken to proceed with the proposed local improvement to all frontage and flankage property that abuts on Beverly Crescent in the Town of Riverview and that:

The notice required by Section 3.a. shall be set out in the form as shown below:

Notice of INTENTION TO UNDERTAKE A LOCAL IMPROVEMENT

Form A

The Council of the Town of Riverview pursuant to the authority vested in it under the provisions of the Municipalities Act, R.S.N.B. 1973, c. M-22 and Town of Riverview By-Law 300-25 hereby gives notice to all concerned parties that it intends to undertake a local improvement to be paid for by special frontage assessment against abutting properties.

THE WORK TO BE DONE IS AS FOLLOWS:

Watermain replacement and full reconstruction of Beverly Crescent. The work on Beverly Crescent includes the supply of all materials, equipment and labour required for the construction of a new roadbed, catch basins, new watermain, water laterals, new fire hydrants, concrete curb and gutter and asphalt base for approximately 300m of roadway. The work may also include some sanitary and storm main upgrades.

THE PROPERTIES AFFECTED ARE IN AN AREA DESCRIBED AS:

All frontage and flankage property that abuts on Beverly Crescent in the Town of Riverview, NB.

*Unless a majority of the owners of abutting parcels proposed to be specially assessed, having a value of at least one-half of all the abutting parcels proposed to be specially assessed, petition Council **within***

two weeks of the last publication of the notice against proceeding with the proposed work, Council may by By-Law, passed by the affirmative vote of not less than two-thirds of the whole Council, at any time within three years, authorize and direct the undertaking of such work, and order that the cost thereof shall be raised by special frontage assessment.

The last publication of the notice shall be on February 16, 2016.

*A meeting to consider written objections against the proposed Local Improvement project will be held on **March 14, 2016 at 6:30 p.m.** in Council Chambers at Riverview Town Hall, 30 Honour House Court, Riverview, NB. Any person who wishes to speak for or against the written objections is entitled to be heard.*

*Objections must be addressed to the Town Clerk, 30 Honour House Court, Riverview, E1B 3Y9, or via e-mail to clerk@townofriverview.ca no later than **March 1, 2016**.*

For more information or to review a copy of the proposed By-Law, please contact the Town Clerk at 506-387-2136.

Motion Carried

12. COUNCIL STATEMENTS/INQUIRIES

Councillor LeBlanc remarked that Winter Carnival had kicked off with a lively performance by the Merimac Band and a spectacular fireworks display on Saturday night. There will be many more full-filled activities all week long.

Councillor Toner congratulated Councillor LeBlanc on recently becoming a proud new father.

Michel Ouellet confirmed with Mayor Seamans that the Town is still following the same snow plowing procedures as in previous years'. He reported that the department was back up to full force and were also operating with three contractors as opposed to last year operating with only two. He remarked that when plow operators encounter parked cars on the street it causes delays in their work pattern as they have to double back to do the street again.

Mr. Smith remarked that the crews do an excellent job during winter operations but the public could also utilize the 24 hour on call service as a tool to let the operators know that a street has not been plowed. This is the most effective method that the residents have of communicating with the Town staff regarding the condition of the streets or to report a problem.

Councillor Hansen remarked on the blowing snow which drifts across Old Coach Road leading up to the school. She indicated that this is a high traffic area and suggested that a little extra attention be paid to this particular stretch of road in a school zone.

Michel Ouellet confirmed with Councillor Toner that the Town does retain the services of private contractors. Currently the Town is divided into ten zones (soon to be 11) and there is an operator dedicated to each zone.

13. ADJOURNMENT

Moved by: Councillor Toner

Seconded by: Councillor Hayward

That the meeting be adjourned at 7:50 p.m.

Motion Carried