



COMMITTEE OF THE WHOLE MEETING OF COUNCIL
Monday, February 22, 2016
Council Chambers
30 Honour House Court, Riverview, NB
7:00 p.m.

Members Present:

Ann Seamans	Mayor
Ian Macdonald	Deputy Mayor
Wayne Bennett	Councillor
Cecile Cassista	Councillor
Lana Hansen	Councillor
Russell Hayward	Councillor
Andrew LeBlanc	Councillor
Tom Toner	Councillor

Staff Present:

Colin Smith	CAO
Annette Crummey	Town Clerk
Robert Higson	Director of Finance
Tina Smith	Director of Human Resources
Gerry Cole	Director of Parks, Recreation & Community Services
Michel Ouellet	Director of Engineering & Works
Shane Thomson	Director of Economic Development
Denyse Richard	Deputy Town Clerk
Inspector Jamie George	Codiac RCMP (departed 8:00 p.m.)

1. CALL TO ORDER

Mayor Seamans called the meeting to order at 7:00 p.m.

2. ADOPTION OF THE AGENDA

Moved by: Councillor Cassista
Seconded by: Councillor Hayward

That the agenda be approved.

Motion Carried

3. DECLARATIONS OF CONFLICTS OF INTEREST

NIL

4. CORRESPONDENCE

NIL

5. PETITIONS, PRESENTATIONS & DELEGATIONS

A) Presentation by Daniel LeBlanc – Update on Renaissance Plan

Mr. LeBlanc provided an update on the ten year Petitcodiac Renaissance Plan which includes provision for renewing the Fundy tide heritage. This would consist of a proposal to redirect the channel from the existing place where gates are currently located. The suggestion was made to retain the gates for interpretational purposes and a park area. Mr. LeBlanc remarked that Council may consider pursuing financial support of such an option with Federal Government as well as the provision to meet the federal waste water standards by 2020. Mr. LeBlanc suggested that perhaps the two priorities could be combined as this would create maximum economic development opportunities as Riverview, in his opinion, is well positioned for both opportunities.

**B) Presentation by Roland LeBlanc, Director of the Solid Waste Commission
– Considered program updates and public consultation plan**

Mr. LeBlanc outlined the proposal for a three bag system. He indicated that there would be further updates and significant public consultation in the future. Mr. LeBlanc remarked that the introduction of a third bag would reduce contamination in the green bags, divert more to compost and reduce operational costs. The three bags would consist of green = organic; blue = recyclable materials (including aluminum & paper) and a clear bag for waste that is neither compostable or recyclable. The proposal includes blue and clear bag pick ups which would alternate bi-weekly but the green bag would be picked up every week. Provision has also been made to encourage apartment buildings and businesses to participate in source separation. Mr. LeBlanc pointed out that this would be incentive based and cost neutral. Mr. LeBlanc indicated that the Commission would be rolling out the proposal to municipalities in the region with the assistance of a marketing agency, Hawk Communication.

6. EXTERNAL REPORTS

A) Building Development/Permit

1) Building Permit Report for month of January, 2016

Taken as information.

2) Development Activity Report for the month of January, 2016

Taken as information.

B) Animal Control Report for month of January, 2016

It was noted that at the present time the door-to-door campaign for selling dog/cat tags has been discontinued. The Town Clerk confirmed that letters have already been forwarded to existing pet owners advising them that the 2016 tags are now available. It was suggested that an item be included in the newsletter so that the information is made known to existing pet owners but also to new residents to the community who may not be aware of the requirement for licensing dogs and cats.

Taken as information.

C) Codiac RCMP

Inspector George confirmed that the incident map included in the Council report includes the bulk of instances which are taking place in the community. He indicated that feedback on the report is welcome and if Council would like to relay specific information that it could be investigated. Inspector George commented that a he has received substantial feedback on the Irving Road scenario. He also confirmed that information had been gathered on the traffic concerns in the Cleveland Avenue/Devere Road which had been made available to the Town's Traffic Committee. He also commented on the number of crimes against person which encompasses anything from homicide to uttering a threat. The number of reported crimes against person reported in Riverview is not high and are minor in nature.

Taken as information.

7. DEPARTMENTAL REPORTS

A) Administration Department – Colin Smith, CAO

1) Report for the months of January & February, 2016

Mr. Smith touched on the need to update the five and ten year capital plans in

March/April of 2016. He pointed out that currently the plans have built in an assessment growth rate of 3.75% but in reality it came in at 0.7% which will have an impact on the debt ratio. Therefore the plans should be reviewed to reflect the actual assessment growth rate which, in turn, may have an impact on the existing five and ten year capital plans and should be reviewed.

Another item touched on was a pilot transit pass project being undertaken by Codiac Transpo. The idea is that municipalities purchase bus passes (Moncton & Dieppe - \$10,000; and Riverview proposing \$2,000) which will be made available to various agencies in order to increase awareness and ridership to those who have not utilized the transit service before due to economic reasons.

Deputy Mayor Macdonald pointed out that the buses operating in Riverview are not operating at capacity and instead of contributing more money financially to the pilot project that the empty seats could be made available at no cost to the various agencies. He stated that he is not in favour of contributing more money to Codiac Transpo.

Mr. Smith remarked that it is not an issue driven by Codiac Transpo but rather as part of the Poverty Governance Committee who proposed the idea of the pilot project and its logistics. He also remarked that the Town would be putting money in the front end but it would flow through the back end as revenue. Mr. Smith does not dispute there are other formulas that would work but this is the model being brought forward.

Report accepted as presented.

2) Proposed Strategic Land Management Policy

Moved by: Councillor Hayward

Seconded by: Councillor Cassista

That the Committee of the Whole recommend to Town Council that the proposed Strategic Land Management Policy be approved.

Mr. Smith remarked that there was no policy in place to guide staff and the proposed policy will provide the parameters to guide staff and Council through the process. He indicated that all transactions need to be passed by motion of Council.

Councillor LeBlanc inquired whether it would be possible to provide a Council brief on the Town owned properties and an inventory.

Motion Carried

B) Finance Department – Robert Higson, Director

1) Report for the Months of January & February, 2016

Mr. Higson reported that the auditors have been conducting their review which

reveals a small surplus in the budget versus actual figures in the General and Utility Fund. He remarked that the auditors will be making a presentation to Council in the next few weeks. He confirmed that the 11.99% debt ratio figure does not include the Operations Centre and this fall will borrow the required funds and the servicing of the debt for this project will begin in 2017.

Councillor LeBlanc requested an update on the Community Wellness Centre Committee at the next Committee of the Whole meeting.

Mr. Higson confirmed that the water rates will go up as a result of the new contract currently being negotiated with the City of Moncton. He commented that Dieppe is also still exploring its options.

Report accepted as presented.

C) Engineering & Public Works – Michel Ouellet, Director

1) Report for the Month of February, 2016

It was reported that the requirement for sidewalks on streets proposed to be reconstructed are reviewed on a case by case basis. Michel Ouellet remarked that on the three streets being proposed for local improvement only Woolridge Street included provision for a sidewalk.

It was noted that the proposed local improvement to Hawthorne Drive, if proceeded with, would be a construction zone for an extended period this summer. It was determined that the Director of Engineering and Works would contact the Director of Parks, Recreation and Community Relations to work out something for the unveiling of Hawthorne Park.

Michel Ouellet remarked that the Municipal Plan makes provision for all new streets to include a sidewalk. However, he suggested that not all streets require a sidewalk and factors such as the designation of an active transportation street would include the provision for a sidewalk. He also pointed out that the increased rate for local improvement does not include the cost of sidewalks and that most residents could not afford the cost of a sidewalk.

Report accepted as presented.

D) Fire Department – Chief Denis Pleau

1) Report for the month of January, 2016

Report accepted as presented.

E) Parks, Recreation and Community Relations – Gerry Cole, Director

1) Report for the month of February, 2016

It was confirmed that the new Max Galaxy software had been purchased to accommodate the Town's registration requirements. Mr. Cole remarked that staff training will take place next week which will hopefully resolve any outstanding glitches to the on-line registration process.

Mayor Seamans commented on the positive feedback regarding the Winter Carnival.

Report was accepted as presented.

F) Business/Economic Development – Shane Thomson, Director

1) Report for the month of February, 2015

Mr. Thomson remarked on the great community celebration held for Mike Miller held at Town Hall at noon today. It was very well received by the public. The Business After 5 at the "pop-up" location and the owner was happy with the turnout and the exposure. The "pop-up" businesses will remain at their location on Pinewood until February 29th.

It was noted that there is a "sky scraper" forum on line which would serve as a great opportunity for the Town to utilize and engage the public. It was suggested that perhaps a staff person could be assigned to populate this site.

Report accepted as presented.

G) Human Resources – Tina Smith, Director

1) Report for the month of February, 2016

Report accepted as presented.

8. OTHER BUSINESS

A) Community Investment Applications for the month of February, 2016

**New Brunswick Building Officials – Annual Conference
February 23 – 26th**

Moved by: Councillor Cassista
Seconded by: Councillor Toner

That the Committee of the Whole recommend to Town Council to deny the request for financial support from the New Brunswick Building Officials for their Annual Conference.

Motion Carried

Juvenile Diabetes Research Foundation – Run/Walk to Cure Diabetes – June 12, 2016

Moved by: Councillor Cassista
Seconded by: Councillor Toner

That the Committee of the Whole recommend to Town Council to award \$1,500 to the Juvenile Diabetes Research Foundation for the Walk/Run for the Cure being held on June 12, 2016.

Motion Carried

New Brunswick Youth Orchestra – Event: “Song of Freedom” – March 19, 2016

Moved by: Councillor Cassista
Seconded by: Councillor Hayward

That the Committee of the Whole recommend to Town Council to award \$1,000 to the New Brunswick Youth Orchestra for the “Songs of Freedom” event being held on March 19, 2016.

Motion Carried

B) Appointments –

Mayor Seamans appointed Ira Crummey to the Capitol Theatre Board for a three-year term.

Mayor Seamans reappointed Art Ball, Tina Beers and Dave Campbell to the Planning Advisory Committee for a three year term effective immediately.

9. COUNCIL STATEMENTS/INQUIRIES

Michel Ouellet remarked that even though the winter season has been less severe than last year that cost savings are not what one would expect as all salaries for these operators fall under salaries. However, there would be a reduction in overtime costs.

The Moncton Miracles will be hosting a game in memory of Ian Fowler. The tickets to this game are free but registration is required. Councillor Hansen has the information on this should anyone be interested.

10. ADJOURNMENT

Moved by: Councillor Toner

Seconded by: Councillor Cassista

That the meeting be adjourned at 8:35 p.m.