



**COMMITTEE OF THE WHOLE MEETING OF COUNCIL**  
**MONDAY, APRIL 25, 2016**  
**Council Chambers**  
**30 Honour House Court, Riverview, NB**  
**7:00 p.m.**

**Members Present:**

Ann Seamans	Mayor
Ian Macdonald	Deputy Mayor
Wayne Bennett	Councillor
Cecile Cassista	Councillor
Lana Hansen	Councillor
Russell Hayward	Councillor
Andrew LeBlanc	Councillor
Tom Toner	Councillor

**Staff Present:**

Colin Smith	CAO
Annette Crummey	Town Clerk
Robert Higson	Director of Finance
Michel Ouellet	Director of Engineering & Works
Tina Smith	Director of Human Resources
Gerry Cole	Director of Parks, Recreation & Community Relations
Shane Thomson	Director of Economic Development
Chief Denis Pleau	Riverview Fire & Rescue
Denyse Richard	Deputy Town Clerk
Inspector Jamie George	Codiac RCMP (departed 8 p.m.)

**1. CALL TO ORDER**

Mayor Seamans called the meeting to order at 7:00 p.m.

**2. ADOPTION OF THE AGENDA**

Addition: 8C) Reappointment to Greater Moncton International Airport Authority

**Moved by:** Councillor Toner  
**Seconded by:** Councillor Hayward

*That the agenda for the Committee of the Whole meeting of April 25, 2016 be approved as amended.*

**Motion Carried**

**3. DECLARATIONS OF CONFLICTS OF INTEREST**

NIL

4. A) **Gerard M. Adams, President & CEO – WorksafeNB – Raise awareness for National Day of Mourning to honour the memory of all workers who have lost their lives due to workplace injuries or illness**

Taken as information.

- B) **Tanya Giannelia, Brain Tumour Foundation of Canada – Raise awareness for Brain Tumour Awareness Month during the month of May**

Taken as information.

- C) **RHS Basketball Booster Club – Request for partial road closure for 3 on 3 Basketball Tournament to be held on June 25, 2016**

**Moved by:** Councillor Toner  
**Seconded by:** Councillor LeBlanc

*That the Committee of the Whole recommend to Riverview Town Council to authorize a partial street closure on Saturday, June 25th between the hours of 8:30 a.m. and 5 p.m. on Cleveland Avenue between Devere Road and Bradford Road in order to accommodate the RHS Basketball Booster Club for a 3- on-3 Basketball Tournament; said approval is pending notification of all emergency and protective services (including Ambulance NB, Codiac RCMP, Codiac Transpo, the Riverview Fire Department and the Public Works Department).*

**Motion Carried**

**5. PETITIONS, PRESENTATIONS & DELEGATIONS**

- A) **Verbal Presentation by Kristal LeBlanc, Executive Director of the Beausejour Family Crisis Resource Centre Inc. – Update on the activities of the Centre**

Kristal LeBlanc pointed out that the Beausejour Family Crisis Resource Centre is committed to the prevention of family violence and other social problems and offers a wide variety of programs which are available free of charge. She remarked that the Centre is located in Shediac but since December 2015 have operated a satellite site in the Moncton Peace Centre (office of Support for Single Parents) which operates Monday to Friday from 8:30

a.m. – 4:30 p.m. It also offers a 24-7 crisis line. She pointed out that the Centre partners with the Atlantic Wellness. Ms. LeBlanc remarked that as a charity, it struggles with core funding and will be holding the “Love You – Run for Women” on Sunday, May 1<sup>st</sup> as a fund raising initiative with over 400 participants.

**B) Presentation by Angela Allain, General Manager, of Codiac Transpo re Small Bus Review & Findings**

Angela Allain conducted a power point presentation on the findings of the review which compared the use of smaller buses to the ones currently in operation. She remarked that 11 cities had been contacted in order to obtain information. Mrs. Allain pointed out that the members of Council had expressed an interest in the use of smaller buses, and Codiac Transpo completed a demo test with a smaller bus last summer. Also there were three smaller model buses which were able to be viewed on site at Codiac Transpo.

The financial analysis showed a slightly lower acquisition price (less \$45,000 - \$50,000) in total than the cost of the existing 40 ft. heavy duty buses and improved fuel economy. However, the smaller buses would be considered a second fleet and would increase overall operating costs. This would also result in new direct costs related to smaller bus inventory and maintenance. Currently the fleet is standardized which minimizes inventory and training requirements for optimum cost efficiencies. Codiac Transpo recommends that a small bus purchase would be considered for any new transit route, approved by Town Council, which meet the following requirements:

- community bus route (to senior complexes for example)
- new residential transit routes with low demand expectation, including periphery areas of the municipality.

Mrs. Allain also wanted Council to be aware of the fact that a smaller bus which provides for two wheelchairs would reduce the bus capacity by six seats. If the Town were to utilize the use of smaller buses there would be times (during peak periods) where there would be standing room only on certain routes. She also noted that Moncton is trying to standardize their fleet which would suggest that it is not a tri-community initiative.

Mr. Smith remarked that the age of the Town’s current buses are between 15 and 18 years. He pointed out that the Town has submitted an application under the Canada Build program for 50% of the funding, but the change in government may have an impact on the final outcome. He also pointed out that Route 81 is currently one of the strongest routes and that a smaller bus could never accommodate the demand during peak periods.

It was noted that the members of Council would continue to review the routes and consider the information which was presented.

**C) Presentation by the Darrell Nameth, President - Rotary Club of Moncton West & Riverview – Update on Mill Creek initiative**

Darrell Nameth was pleased to announce, on behalf of the Rotary Club of Moncton West & Riverview, that it would be constructing a new pavilion in Mill Creek. He reported that construction is anticipated to begin in the fall of this year. Mr. Nameth presented a computerized layout of the proposed structure.

The members of Council expressed their enthusiasm over the project as it will certainly enhance the area.

Mr. Cole remarked that plans are underway to construct a new trail which will provide a connection from Mill Creek to the Public Works Operation Centre.

**6. EXTERNAL REPORTS**

**A) Building Development/Permit**

**1) Building Permit Report for month of March, 2016**

Taken as information.

**2) Development Activity Report for the month of March, 2016**

Taken as information.

**B) Animal Control Report for month of March, 2016**

The Town Clerk confirmed that a Request for Proposal is currently being prepared for Animal Control services in the Town of Riverview. In the interim arrangements have been made with the SPCA to respond to inquiries/complaints that would normally flow through the Town's Animal Control Officer. Town staff will continue to monitor the progress being made until such time as the RFP is awarded.

Taken as information.

**C) Codiac RCMP**

Inspector George confirmed that 97 calls for service had been received during the report period from March 23 – April 19<sup>th</sup>. He reported that the RCMP continues to address the traffic concerns being brought to their attention. Inspector George encouraged the public to report any traffic concerns. Members of Council flagged a couple areas where speeding is an issue including Hillsborough Road where motorists are using the turning lanes as passing lanes as well as Gunningsville Boulevard and Pine Glen Road. Inspector George remarked that he would check out whether there were any restrictions on loud pipes/exhaust systems

on vehicles and/or motor cycles. He did point out that special equipment is required to measure the volume of sound.

Taken as information.

## **7. DEPARTMENTAL REPORTS**

### **A) Administration Department – Colin Smith, CAO**

#### **1) Report for the month of April, 2016**

Deputy Mayor Macdonald voiced his concern over the recent article in the paper regarding Federal Funding for a new bridge. The issue of Federal Funding for Trans Aqua is required to move forward with the imposed 2020 deadline in order to meet the federal regulations to wastewater. In a recent newspaper article it was eluded to that a new bridge would supersede the Trans Aqua project as a regional priority.

The CAO commented that the Town's priority has been communicated to MP Petitpas and has been reinforced through written correspondence which was signed by all three Mayors stating that the Trans Aqua project was a key regional priority. Mayor Seamans assured the members of Council that the matter was being actively pursued.

Deputy Mayor Macdonald remarked that the Town has been charging its residents additional funds in order to prepare for the imposed upgrades. The Town should not be penalized for being proactive.

Report accepted as presented.

#### **2) Report on Corporate & Operational Metrics related to the Town's performance**

Mr. Smith remarked that one of his stated objectives to Council was the preparation of a report which outlined the corporate and operational metrics in relation to the Town's performance. He indicated that the report which has been prepared is preliminary and will be finalized by the end of the year. At this point, he wanted to simply get the preliminary report in front of Council for their review. The preliminary report shows that the Town is providing good services from its tax base.

#### **3) Value for Services Document**

Mr. Smith remarked that this document is a collaborative effort of staff who have gathered financial information to outline the average cost of services provided to Riverview residents. It demonstrates what the taxpayers get for their tax dollars. He indicated that once the final version has been created, staff will determine how to make it available to the public.

**B) Finance Department – Robert Higson, Director**

**1) Report for the month of April, 2016**

Mr. Higson confirmed that the debt ratio in 2014 was slightly above the 20% mark as a result of a balloon payment. While the debt ratio was slightly higher than recommended by the Province, the Town had been pre-approved by the Province because the rationale for the increase was fully disclosed and the balloon payment resulted in the debt ratio decreasing significantly in subsequent years.

Councillor LeBlanc suggested that reference to the Town's sustainability movement should be addressed in the upcoming Orientation Sessions. He commented that a great addition to the information provided to the newly elected Council would be the video entitled, "Millennium Dream" which was recently shown at the Town's Sustaina-Poolza event.

Mr. Higson commented that each department would be contributing material in order to complete the 2016 Orientation Session.

Report was accepted as presented.

**2) Gas Tax Fund Capital Investments - Revised**

**Moved by:** Councillor Bennett

**Seconded by:** Councillor Hayward

*That the Committee of the Whole recommend to Town Council to adopt the document entitled Town of Riverview Revised Five-Year Capital Investment Plan for the GTF Administrative Agreement 2014-2018.*

**Motion Carried**

**C) Engineering & Works – Michel Ouellet, Director**

**1) Report for the month of April, 2016**

Mr. Ouellet provided a brief update to the members of Council on the plans developing in connection with the traffic issues in the Cleveland Avenue area. He commented that he has been working with School District staff since last year to resolve the traffic issues in this area. He commented that some Town funds have been redirected to the installation of sidewalks on the east side of Cleveland Avenue from Coverdale Road to the school entrance (this will link up to the existing sidewalk already in place), a proposed 4-way stop at the intersection of Devere Road and Cleveland Avenue as well as the addition of permanent speed feedback signs.

Mr. Ouellet summarized the proposed revamping of the drop off lane at the Riverview Middle School which will be relocated to Pine Glen Road and will loop in

and out on the existing vacant lot. This is an initiative of the school and is pending funding from the District.

Mr. Ouellet confirmed that the reconstruction of Hawthorne Street will see the entrance to the park restricted to two entrances. This will depend on where the construction is taking place and a fence will be installed for safety reasons to allow for controlled access points. He pointed out that residents may be forced to park on side streets during parts of the construction, but will be notified in advance.

Mr. Ouellet confirmed that the cleaning of Grays Brook will take place the end of May.

The residents of Lumsden Avenue appreciate the great communication received on the watermain renewal project and asked that their appreciation be passed on to the appropriate staff.

Report accepted.

**D) Fire Department – Chief Denis Pleau**

**1) Report for the month of March, 2016**

Report accepted as presented.

**E) Parks, Recreation & Community Relations – Gerry Cole, Director**

**1) Report for the month of April, 2016**

Mr. Cole expressed his appreciation to the citizens of Riverview and the Council for their recent participation in the Community Clean Up event which was held on April 23<sup>rd</sup>. He reminded everyone that while the Clean Up “day” has passed it was a month long event (concluding April 30<sup>th</sup>) and people can still register an area to clean up and qualify for prizes to be won before then. Mr. Cole was provided with some comments by Council to improve the event for next year.

Mr. Cole also confirmed the numbers at the pool are lower as a direct result of the Grade 4 program not being offered.

It was noted that as part of the Bio Blitz one of the events being organized is a Bike 2 School event on May 24<sup>th</sup> with the goal being to reduce the carbon imprint on that day.

Report accepted as presented.

**F) Business/Economic Development – Shane Thomson, Director**

**1) Report for the month of April, 2015**

Mr. Thomson stated that there was tremendous student involvement in the recent Sustaina-Poolza event, and remarked that RHS had exceptional presentations! A component of the event was a video entitled the “Millennium Dream” which was excellent viewing!

Report accepted as presented.

**2) Greenhouse Gas Reductions Targets**

**Moved by:** Councillor Toner

**Seconded by:** Councillor Hayward

*That the Committee of the Whole recommend to Town Council to accept the consultant’s report on Greenhouse Gas Reduction Targets and further support the recommended reduction targets which will be achieved through the Local Action Plan.*

**Motion Carried**

**G) Human Resources – Tina Smith, Director**

**1) Report for the month of April, 2016**

Report accepted as presented.

**8. OTHER BUSINESS**

**A) Community Investment Applications for the month of March, 2016**

**RHS Booster Basketball Club – 3 on 3 Tournament**

Accepted staff recommendation to grant \$275 to cover insurance costs.

**Pee Wee Blues Hockey Team – Provincials April 1-3, 2016 Dalhousie, NB**

Accepted staff recommendation to grant \$500 for team sponsorship as the criteria was met (tournament being held 100 km outside of Riverview)



**Atlantic Canada Water & Waste Water Association – Annual Conference –  
September 18-21, 2016**

**Moved by:** Councillor Cassista

**Seconded by:** Councillor Hayward

*That the Committee of the Whole recommend to Town Council that a bronze sponsorship in the amount of \$1,000 be granted to the Atlantic Canada Water & Wastewater Association in support of the Annual Conference being held on September 18 – 21, 2016.*

**Motion Carried**

**B) Consideration new policy – Council Attendance at Conference**

**Moved by:** Councillor Cassista

**Seconded by:** Councillor Hansen

*That the Committee of the Whole recommend to Town Council to approve the policy entitled “Council Attendance at Conferences” proposed at the Committee of the Whole meeting held on April 25, 2016.*

There were concerns raised as to the lack of voting direction to Council when attending such conferences. It was noted that in such instances the Town representative would vote on behalf of the municipality and not on personal preference.

Mr. Smith remarked that the policy pertains specifically to the guidelines for attendance at a conference and does not provide direction as to how such Town representative should vote on issues. He suggested that this could be addressed later on.

It was noted that policy started out as a restriction which prohibited any member of council attending the FCM conference during an election year but somehow evolved to include much more than simply that restriction. The members of Council expressed concern regarding the pooling process and the limit on the number of elected officials permitted to attend the Union of Municipalities Conference.

Direction was given to staff to amend the policy by deleting under the heading “UMNB Conference” item 1 and item 3a,b,c, and d.

Councillor Toner was opposed to this directive.

Direction was given to staff to amend the policy to reflect under the “FCM Conference” heading that attendance at the FCM conference would include the Mayor plus three councillors. The intention was to revert to the original method with the exception of refraining from having a Town of Riverview representative attend (specifically the Mayor, Deputy Mayor or councillor) FCM during an election year.

Councillor Toner was opposed to this direction. He supported the policy as presented.

The Mayor called for a vote on the motion to recommend to adopt the policy as amended.

**Nay Votes: Councillor Toner**

**Motion Carried**

**C) Reappoint – Greater Moncton International Airport Authority**

Mayor Seamans reappointed Mr. Gil Meredith to the Greater Moncton International Airport Authority for a one year term. His current term expires July 13, 2016 and will now run until July 13, 2017.

**9. COUNCIL STATEMENTS/INQUIRIES**

**NIL**

**10. ADJOURNMENT**

**Moved by:** Councillor Hayward

**Seconded by:** Councillor Cassista

*That the meeting be adjourned at 9:15 p.m.*

**Motion Carried**