



**PUBLIC HEARING  
MONDAY, JULY 11, 2016  
30 HONOUR HOUSE COURT  
4 p.m.**

Riverview Town Council is considering an amendment to rezone PID# 05104658 from R3 (Multiple Unit Dwelling) Zone to RM (Residential Mix) Zone. The proposed rezoning will accommodate the development of a new public street with low density residential dwellings.

**Members Present:**

Ann Seamans	Mayor
Cecile Cassista	Deputy Mayor
Wayne Bennett	Councillor
John Coughlan	Councillor
Jeremy Thorne	Councillor
Andrew LeBlanc	Councillor
Tammy Rampersaud	Councillor

**Staff Present:**

Colin Smith	CAO
Robert Higson	Director of Finance
Gerry Cole	Director of Parks, Recreation & Community Relations
Tina Smith	Director of Human Resources
Denyse Richard	Deputy Town Clerk

**Others:**

Sebastien Arcand, Senior Planner, Policy Planning – Urban Planning  
Kevin Neatt, Clayton Developments

Sebastien Arcand conducted a power point presentation outlining the proposed rezoning which is to consider an amendment to rezone PID# 05104658 from R3 (Multiple Unit Dwelling) Zone to RM (Residential Mix) Zone. The proposed rezoning is to accommodate the development of a new public street with semi-detached and bungalow type dwellings. He pointed out that in 2011, the Town had accepted the Secondary Concept Plan for a planned residential community on a 33 acre parcel of land. The plan included a mix of dwelling ranging from single family dwelling to high density apartment buildings. However, based on the current market demand, the developer is looking to “down-zone” a portion of R3 zoned lands to accommodate lower density residential development. The proposal would allow for approximately 12 semi-detached type buildings (24 units) on a new public street.

The Deputy Clerk confirmed that no letters of objection has been received and that all the necessary public advertisements had been carried out.

Mr. Arcand confirmed that the original plan called for a higher density development but would be down zoning from condo to semi-detached.

Mr. Neatt noted that essentially the development would be switching from like product to like product. The facades are not regulated and would be creating a variation in the treatments. The developer would be responsible for completing the landscape and the driveways.

Mayor Seamans confirmed that there were no further questions and/or objections and declared the public hearing concluded at 4:10 p.m.

**Immediately Following Public Hearing  
REGULAR MEETING OF COUNCIL  
Monday, July 11, 2016  
Council Chambers  
Riverview, NB**

**Members Present:**

Ann Seamans	Mayor
Cecile Cassista	Deputy Mayor
Wayne Bennett	Councillor
John Coughlan	Councillor
Jeremy Thorne	Councillor
Andrew LeBlanc	Councillor
Tammy Rampersaud	Councillor

**Staff Present:**

Colin Smith	CAO
Robert Higson	Director of Finance
Gerry Cole	Director of Parks, Recreation & Community Relations
Tina Smith	Director of Human Resources
Denyse Richard	Deputy Town Clerk

**Absent:**

Lana Hansen	Councillor
Annette Crummey	Town Clerk
Michel Ouellet	Director of Engineering & Public Works
Shane Thomson	Director of Economic Development
Chief Denis Pleau	Riverview Fire & Rescue

**1. CALL TO ORDER**

Mayor Seamans called the meeting to order at 4:10 p.m.

**2. ADOPTION OF THE AGENDA**

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor Thorne

*That the agenda be approved.*

**Motion Carried**

**3. DECLARATIONS OF CONFLICTS OF INTEREST**

Councillor LeBlanc declared a conflict with respect to a request for funding from the Women's Progress Club as the proceeds from the event are in favour of the Riverview Boys' & Girls' Club.

**4. ADOPTION OF THE MINUTES**

**A) Regular Council Meeting – June 13, 2016**

**Moved by:** Councillor Bennett

**Seconded by:** Deputy Mayor Cassista

*That the minutes of the Regular Meeting of Council held on June 13, 2016 be approved as presented.*

**Motion Carried**

**B) Committee of the Whole Meeting – June 27, 2016**

**Moved by:** Councillor LeBlanc

**Seconded by:** Councillor Rampersaud

*That the minutes of the Committee of the Whole meeting held on June 27, 2016 be approved as presented.*

**Motion Carried**

**5. BUSINESS ARISING FROM THE MINUTES**

**NIL**

## 6. CORRESPONDENCE

- A) **Bill Budd, Director of Urban Planning – Recommendations from Planning Advisory Committee re proposed rezoning by Clayton Developments**

Town Council accepted the report.

## 7. PETITIONS, PRESENTATIONS & DELEGATIONS

NIL

## 8. RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE – June 27, 2016

- A) **Approval of Legs for Literacy**

**Moved by:** Councillor LeBlanc

**Seconded by:** Councillor Bennett

*That the Riverview Town Council authorize the “Legs for Literacy” marathon to proceed through the Town on Sunday, October 23<sup>rd</sup> which will entail a partial road closure from 7:30 a.m. – 9:30 a.m. (to block off the west bound lane from the parking lot west of Gunningsville Bridge to west of the intersection entrance at the Superstore) providing all the necessary safety precautions are taken and that the RCMP and Ambulance NB as well as Codiac Transit, the Riverview Fire & Rescue and the Engineering & Works Department are made aware of the event.*

**Motion Carried**

- B) **Approval of Setting down date for public hearing re Urban Agriculture**

**Moved by:** Councillor Bennett

**Seconded by:** Councillor LeBlanc

*That Riverview Town Council set a public hearing date re proposed zoning amendment pertaining to urban agriculture and further that the Town seek the written views of the Planning Advisory Committee on the proposed change.*

**Nay:** Deputy Mayor Cassista

**Motion Carried**

**C) Ratify Grant – Walk A Mile in Her Shoes**

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor Thorne

*That the Riverview Town Council authorize a sponsorship in the amount of \$250.00 to the Walk a Mile in Her Shoes fund raiser being held on October 14, 2016 in support of the YWCA Moncton as recommended at the Committee of the Whole meeting held on June 27, 2016.*

**Motion Carried**

**D) Approval of Scheduling of presentation re NB Refugee Clinic – Request for Financial support**

**Moved by:** Councillor LeBlanc

**Seconded by:** Councillor Bennett

*That the Riverview Town Council invite representatives of the NB Refugee Clinic to make a presentation on the organization at a future meeting which would assist Council in its decision to consider the group's request for funding.*

**Motion Carried**

**E) Approval of Action Plan re Aquatics Program Review**

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor Coughlan

*That Riverview Town Council accept the action plan proposed by the Parks, Recreation and Community Relations Department in response to the Aquatics Program review, including the establishment of new permanent positions at the Aquatic Centre to alleviate the operational challenges at that facility.*

**Motion Carried**

**9. BY-LAWS**

**A) First Reading, by title only, of By-Law 300-6-9, A By-Law in amendment to the Town of Riverview Zoning By-Law 300-6 (Clayton Developments)**

**Moved by:** Councillor LeBlanc

**Seconded by:** Deputy Mayor Cassista

That **leave** be given to introduce first reading, by title only, of By-Law 300-6-9, A By-Law in Amendment to Zoning By-Law 300-6.

**Motion Carried**

**Moved by:** Councillor LeBlanc  
**Seconded by:** Deputy Mayor Cassista

That **first reading**, by title only, be given to By-Law 300-6-9, A By-Law in Amendment to Zoning By-Law 300-6.

**Motion Carried**

## **10. NOTICE OF MOTION**

### **A) Approval of Terms of Reference for Ad Hoc Civic Engagement Committee**

Mayor Seamans advised that the following motion would be introduced by Councillor LeBlanc at the Regular Meeting of Council to be held on August 8, 2016.

"that Riverview Town Council accept the Terms of Reference for the Civic Engagement Committee."

## **11. NEW BUSINESS**

### **A) Award of RFP – 2016-ACS - Animal Control Services for the Town of Riverview**

**Moved by:** Deputy Mayor Cassista  
**Seconded by:** Councillor LeBlanc

*That the Town Council of the Town of Riverview award the Request for Proposal, #2016 - ACS – Animal Control Services to On the Mend Canine Consultants and enter into a three year contract commencing on August 1, 2016 and expiring on August 1, 2019. Cost for service in year one to be \$37,800.00; Year 2 \$38,934.00 and Year 3 \$38,934.00.*

Mr. Smith confirmed that the Animal Control By-law is specific to dogs and cats and does not address the issue of chickens. If a situation arises which involves wildlife, the Department of Natural Resources is contacted. In the instances of reptiles, the Town would seek the expertise of professionals skilled in this area.

The members of Council raised concerns over the location of the consultant and its impact on response time. The consultant is the sole employee of the company, which also serves the City of Dieppe, and there was concern whether the workload would be excessive and the level of service provided to our residents would be compromised. Concern was raised over the elimination of the door-to-door licensing campaign and the missed opportunity for revenue. An inquiry was made as to whether there would be a requirement for a criminal records check on the proponent.

Mr. Smith confirmed that there is an “opt out” clause, but staff is confident that the proponent is well aware of the service level expectation and is prepared to deliver it. Service expectations will be included in the contract and it is up to the service contractor to manage those expectations. The Town will pay to place the Town’s logo/decal on the animal control vehicle. The contractor is required to provide the necessary equipment to carry out the animal control service. A request was made for an inventory of the equipment of the provider.

Mr. Smith remarked that the Town will reach out to the public in other ways. It will continue to promote and educate the public on animal control issues. The Town did not conduct its door to door campaign this year and the revenue is only down by 25%. He also pointed out that there is a significant amount of internal work carried out by Town staff with respect to the Animal Control. He noted that from a financial point, the Town is in a better position, and if revenue declined significantly, staff would re-evaluate its methods to raise revenue.

Mayor Seamans remarked that the intent of the animal control by-law is to keep our pets safe as well as the residents of Riverview.

**Nay:**        **Councillor LeBlanc**  
                 **Councillor Thorne**

**Motion Carried**

**B) Appointment – Animal Control Officer**

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor Rampersaud

***WHEREAS** by virtue of Section 102.1(1) of the Municipalities Act, S.N.B., Chap. M-22, any officer appointed by the municipality to administer the municipality’s by-laws may enter at all reasonable times, upon any property within the municipality for the purpose of making any inspection that is necessary for the administration or enforcement of a by-law; and*

***WHEREAS** pursuant to Section 14 of the Police Act, S.N.B., Chap. P9.2, Council is authorized to appoint By-Law Enforcement Officers;*

***BE IT RESOLVED THAT** Pauline Cormier is hereby appointed, by virtue of Section 96(1) and 96(3) of the Municipalities Act, to administer By-Law 600-05-03, A By-Law Relating to the Control of Animals in the Town of Riverview; and*

***BE IT FURTHER RESOLVED THAT** Pauline Cormier, by virtue of Section 102.1(1) under the Municipalities Act, is hereby authorized to enter, at all reasonable times, upon any property within the Town of Riverview for the purpose of making any inspection necessary for the administration and enforcement of the said By-Law 600-05-03; and*

***BE IT FURTHER RESOLVED THAT** Pauline Cormier is hereby appointed Animal Control Officer for the Town of Riverview and is hereby authorized to enforce the Animal Control By-Law 600-05-03.*

**Motion Carried**

**C) Award of Tender 16-48 – Construction of New Sidewalk - Cleveland Avenue**

**Moved by:** Councillor LeBlanc

**Seconded by:** Deputy Mayor Cassista

*That the Riverview Town Council award Tender 16-48, Construction of New Sidewalk – Cleveland Avenue to Maritime Recycling Inc. in the amount of \$103,705.00 plus HST and that the Mayor and Town Clerk be authorized to execute all related documents.*

Mr. Smith remarked that the funding in the amount of \$200,000 was specific to traffic calming. Based on the tender price and the budget for this work and the purchase and installation of permanent speed feedback signed it would appear that staff is over budget by \$20,000; however, it is anticipated to end the year with the overall general capital budget below budget. It was noted that the location of the sidewalk will be on the same side as the Riverview Middle School and will begin on Coverdale Road leading up Cleveland as far as St. Paul's Church.

**Motion Carried**

**D) Grant Report – July, 2016**

Riverview Minor Hockey Club – 12<sup>th</sup> Annual RMHC Golf Tournament – Hole Sponsorship - \$150.00

**Women's Progress Club**

Councillor LeBlanc left the Council Chambers at 4:50 p.m.

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor Thorne

*That the Riverview Town Council support the Women's Progress Club in the amount of \$450 to assist in the Freaky Flashback Halloween Party being held on October 29, 2016 at the Coverdale Centre (with proceeds from the event going to the Riverview Boys & Girls Club).*

It was noted that the Town did not provide financial support to the Riverview Firefighters last year for a Halloween fund raiser as the grant fund had been depleted at that time. Presently the fund has approximately \$19,000 remaining in it for the fiscal year 2016.

**Motion Carried**

Councillor LeBlanc returned to Council Chambers at 4:55 p.m.



**Royal Canadian Legion – Branch #6**

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor Coughlan

*That the Riverview Town Council support the Royal Canadian Legion – Branch #6 in their fund raising efforts to purchase a new bus in the amount of \$2,500.*

**Motion Carried**

**E) Resolution – Setting down date for public hearing re proposed changes to zoning by-law re urban agriculture**

**Moved by:** Councillor LeBlanc

**Seconded by:** Councillor Bennett

**WHEREAS** Riverview Town Council intends to amend its Zoning By-law 300-6, by considering the following amendments:

- 1) To modify the Zoning By-Law to allow and regulate back yard hens.

**BE IT RESOLVED THAT:**

*A public hearing be scheduled for Monday, August 8, 2016 in Council Chambers at Town Hall at 4:00 pm; and further that*

*Amending By-law 300-6-10 be referred to the Planning Advisory Committee for their written views.*

**Nay:** Deputy Mayor Cassista

**Motion Carried**

**F) Land Acquisition – West Riverview Boulevard**

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor LeBlanc

*That Riverview Council accept the recommendation contained in the Council Brief prepared by the CAO dated July 11, 2016 and approve the acquisition of a parcel of land (9.2 acres) at the price agreed upon by the two parties for the future boulevard and further give the Mayor and Town Clerk authority to execute all necessary documentation once the Town has received confirmation from our Legal Counsel that all conditions and terms of the agreement of sale and purchase have been reached.*

**Motion Carried**

## **12. COUNCIL STATEMENTS/INQUIRIES**

Mr. Smith confirmed with Deputy Mayor Cassista that he would check with the By-Law Officer in relation to the axle trailer on Wentworth Avenue.

The members of Town Council congratulated staff on the exceptional Canada Day celebrations.

## **13. ADJOURNMENT**

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor Thorne

*That the meeting be adjourned at 5 p.m.*

**Motion Carried**