



**REGULAR MEETING OF COUNCIL**  
**Monday, June 13, 2016**  
**Council Chambers**  
**Riverview, NB**  
**7:00 p.m.**

**Members Present:**

Ann Seamans	Mayor
Cecile Cassista	Deputy Mayor
John Coughlan	Councillor
Jeremy Thorne	Councillor
Andrew LeBlanc	Councillor
Tammy Rampersaud	Councillor

**Staff Present:**

Colin Smith	CAO
Robert Higson	Director of Finance
Michel Ouellet	Director of Engineering & Public Works
Gerry Cole	Director of Parks, Recreation & Community Relations
Shane Thomson	Director of Economic Development
Tina Smith	Director of Human Resources
Chief Denis Pleau	Riverview Fire & Rescue
Denyse Richard	Deputy Town Clerk

**Others:**

Sebastien Arcand, Senior Planner, Policy Planning – Urban Planning

**Absent:**

Wayne Bennett	Councillor
Lana Hansen	Councillor
Annette Crummey	Town Clerk

## **Presentation by Mayor Seamans of Lady Baden-Powell Award**

The Lady Baden-Powell Challenge is the highest award in the Guide program for girls aged 9 -11 years old. Mayor Seamans presented Lady Baden-Powell Award to Kennedy Burrell, Sarah Burt, Kaitlyn Dempsey, Abby Earle, Madison MacDonald & Sophie O'Pray.

### **1. CALL TO ORDER**

Mayor Seamans called the meeting to order at 7:05p.m.

### **2. ADOPTION OF THE AGENDA**

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor LeBlanc

*That the agenda be approved.*

**Motion Carried**

### **3. DECLARATIONS OF CONFLICTS OF INTEREST**

**NIL**

### **4. ADOPTION OF THE MINUTES**

#### **A) Oath of Office Ceremony Minutes – May 24, 2016**

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor Rampersaud

*That the minutes of the Oath of Office Ceremony held on May 24, 2016 be approved as presented.*

**Motion Carried**

### **5. BUSINESS ARISING FROM THE MINUTES**

**NIL**

### **6. CORRESPONDENCE**

- A) Sebastien Arcand, MCIP, RPP, Senior Planner – Council Report Form re Clayton Development Limited - Request for amendment to Zoning By-Law/ Resolution to set down date for public hearing

**Moved by:** Councillor LeBlanc  
**Seconded by:** Deputy Mayor Cassista

**WHEREAS** Riverview Town Council intends to amend its Zoning By-law 300-6, by considering the following amendments:

*By-Law 300-6-9 to rezone PID# 05104658 from R3 (Multiple Unit Dwelling) Zone to RM (Residential Mix) Zone. The proposed rezoning will accommodate the development of a new public street with low density residential dwellings.*

**BE IT RESOLVED THAT:**

*A public hearing be scheduled for Monday, July 11, 2016 in Council Chambers at Town Hall at 4:00 pm; and further that Amending By-law 300-6-9 be referred to the Planning Advisory Committee for their written views.*

Sebastien Arcand clarified that the applicant is actually down zoning from a higher to lower density in order to adjust to the market demand. The proposed amendment would include approximately 24 semi-detached units as opposed to a higher density development. Sebastien Arcand outlined the public hearing process and the recommendation to set a date for a public hearing. The public hearing will be advertised and notices will be mailed out the property owners within a 100 km radius of the proposed location. The public hearing will include a detailed presentation of the development being proposed and subsequently, if approved, will proceed with the by-law enactment. If the process is completed the intention is to break ground as soon as possible.

**B) Bernard Beukeveld, Corporate Safety Advisor – Concerns re lack of enforceable WILD standards on rolling freight stock, and standards in regulations regarding “Key Trains” and “Key Routes” maintenance**

Direction was given to staff to forward a letter reiterating the Concerns re lack of enforceable WILD standards on rolling freight stock, and standards in regulations regarding “Key Trains” and “Key Routes” maintenance to the Transportation, Infrastructure and Communities Committee (TRAN Committee) with a copy to the Minister of Transportation, the Honourable Marc Garneau, MP as well as the Federation of Canadian Municipalities.

**7. PETITIONS, PRESENTATIONS & DELEGATIONS**

NIL

**8. RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE**

NIL

9. BY-LAWS

NIL

10. NOTICE OF MOTION

NIL

11. NEW BUSINESS

A) Approval of Summer Hours – Council meetings

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor LeBlanc

*That the Riverview Town Council employ summer hours by eliminating the second meeting of the month for July and August and that the scheduled time for the Regular Council meeting be 4 p.m.*

**Motion Carried**

B) Award of RFP – 16-15A- Paperless Meeting Management Software

**Moved by:** Councillor LeBlanc

**Seconded by:** Deputy Mayor Cassista

*That the Request for Proposal for the Paperless Meeting Management Software, **Tender 16-15A**, be awarded to eScribe in the amount of \$6,968 (plus HST), this being on the recommendation of the Town Clerk and that the Mayor and Town Clerk be authorized to execute all related documentation.*

It was noted that six submissions were received which provided for similar software packages and that senior staff was recommending eScribe. All bids included the initial cost as well as prolonged annual costs. It was noted that the total amount of \$40,000 has been provided for in the capital budget for the records management software package and the paperless meeting management software package.

**Motion Carried**

C) Award of Tender 16-25 – Parks Renovations Project 2016 – Patricia Drive and Bridgedale Park

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor LeBlanc

*That the Park Renovations Projects 2016 – Patricia Drive and Bridgedale Park, **Tender 16-25**, be awarded to J. K. Fraser & Son Ltd. in the amount of \$124,701.65 (including applicable taxes), this being on the recommendation of the Director of Parks, Recreation & Community Relation and that the Mayor and Town Clerk be authorized to execute all related documentation.*

It was noted that two bids were submitted; one of which was deemed non-compliant and was rejected at the tender opening. Information on the proposed park renovations will be communicated to the public as soon as possible.

**Motion Carried**

**D) Grant Report – May/June, 2016**

Aram Currie – Basketball NB – Elite Team - \$100.00  
Logan Grossman – Basketball NB – Elite Team - \$100.00  
Al Kavanaugh – ALS Walk – June 18<sup>th</sup> - \$50.00  
Greater Moncton River of Pride – Pride Week – August 13-21, 2016 - \$250  
Football NB – Participants – Davis Stenhouse, Dru Guimond, Louis Auger, Dylan Waugh & Taylor Burns - \$100 each participant

**Moved by: Deputy Mayor Cassista**

**Seconded by:** Councillor Thorne

*That the recommendation to support Al Kavanaugh in the upcoming ALS Walk being held on Saturday, June 18th be increased from \$50 to \$100.*

**Motion Carried**

**Charmaine Lynch – Participant**

**The “Perfect Swim” Fund Raiser being held at Riverview Lions Pool in support of the Canadian Mental Health Association on July 7, 2016**

**Moved by:** Councillor Coughlan

**Seconded by:** Deputy Mayor Cassista

*That the Town of Riverview sponsor Charmaine Lynch in the upcoming “Perfect Swim” event being held on July 7, 2016 in support of the Mental Health Association in the amount of \$100.*

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor Rampersaud

*That the sponsorship amount be increased from \$100 to \$500.*

**Motion Carried**

A vote was called on the original motion as amended.

**Motion Carried**

**E) Resolution re Canada's Clean Water and Wastewater Fund for Water main and Sewer Renewal on Various Streets**

**Moved by:** Councillor LeBlanc

**Seconded by:** Deputy Mayor Cassista

***WHEREAS** the Government of Canada is accepting project applications for Canada's Clean Water and Wastewater Fund for Water Main and Sewer Renewal on Various Streets;*

***AND WHEREAS** the Town of Riverview is eligible to submit applications for funding of projects under the program;*

***AND WHEREAS** municipal councils must pass and submit a resolution endorsing their project applications;*

***AND WHEREAS** the Town of Riverview continues to address its infrastructure deficit and would like to be able to take advantage of this funding to offset some of the projects already planned in the ten year capital budget.*

***NOW THEREFORE BE IT RESOLVED THAT** the Town of Riverview endorses its funding application under the Federal Clean Water and Wastewater Fund.*

**Motion Carried**

**12. COUNCIL STATEMENTS/INQUIRIES**

Mayor Seamans commented on the Community Sustainability Plan wherein the Town had engaged with over 500 citizens in the development of the Plan. The Plan is result of the dialogue and the comments received from the public and will be used to guide the Town into the sustainable future.

Concerns were raised over speeding in residential areas and a failure to stop at stop signs. It was noted that such instances should be brought to the attention of the RCMP. It was also pointed out that the Town recently approved the Traffic Calming procedures which will be communicated to the public in an effort to educate the residents and to encourage the public to practice safe driving and safe practices.

**13. ADJOURNMENT**

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor Thorne

*That the meeting be adjourned at 7:35 p.m.*

**Motion Carried**