



## **REGULAR MEETING OF COUNCIL - *REVISED***

**Monday, September 12, 2016**

**Council Chambers**

**Riverview, NB**

**7 p.m.**

### **Members Present:**

Ann Seamans	Mayor
Cecile Cassista	Deputy Mayor
Wayne Bennett	Councillor
John Coughlan	Councillor
Lana Hansen	Councillor
Jeremy Thorne	Councillor
Andrew LeBlanc	Councillor
Tammy Rampersaud	Councillor

### **Staff Present:**

Colin Smith	CAO
Annette Crummey	Town Clerk
Robert Higson	Director of Finance
Gerry Cole	Director of Parks, Recreation & Community Relations
Tina Smith	Director of Human Resources
Shane Thomson	Director of Economic Development
Michel Ouellet	Director of Engineering and Public Works
Denyse Richard	Deputy Clerk

### **Absent:**

Chief Denis Pleau	Riverview Fire & Rescue
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### **1. CALL TO ORDER**

Mayor Seamans called the meeting to order at 7:10 p.m.

### **2. ADOPTION OF THE AGENDA**

**Moved by:** Councillor LeBlanc

**Seconded by:** Deputy Mayor Cassista

Agenda item 11H) Resolution to Borrow be added to the agenda.

*That the agenda be approved as amended.*

**Motion Carried**

**3. DECLARATIONS OF CONFLICTS OF INTEREST**

**NIL**

**4. ADOPTION OF THE MINUTES**

**A) Public Hearing/Regular Council Meeting – August 8, 2016**

**Moved by:** Councillor Bennett

**Seconded by:** Councillor Thorne

*That the minutes of the Public Hearing/Regular Meeting of Council held on August 8 2016 be approved as presented.*

**Motion Carried**

**5. BUSINESS ARISING FROM THE MINUTES**

**NIL**

**6. CORRESPONDENCE**

**A) Gordon Locke, Manager of Subdivision Approval/Deputy Director – Urban Planning – Assent to location of public street on Tentative Plan of Unit #2, Amending the Fairways Subdivision (dated August 2, 2016)- North side of Pinewood Road.**

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor Bennett

*That Riverview Town Council accept the recommendation from the Planning Advisory Committee that Riverview Town Council assent to the location of an 18 meter wide public street named Cour Burwell Court as shown on the Tentative Plan of Unit #2, Amending the Fairways Subdivision, plan dated August 2, 2016. And further that the streets and services are to be designed in accordance with the Town's current Subdivision Standards and Guidelines and the Owner/Developer to enter into a Subdivision Agreement with the Town of Riverview.*

It was noted that the use of cul du sacs is limited but in this instance there was no other option.

**Motion Carried**

**7. PETITIONS, PRESENTATION & DELEGATION**

NIL

**8. RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE –**

NIL

**9. BY-LAWS**

**A) First Reading of By-Law 400-15-04, A By-Law Relating To The Collection and Disposal of Waste in the Town of Riverview**

**Moved by:** Councillor Bennett

**Seconded by:** Councillor Hansen

*That **leave** be given to introduce first reading, by title only, of By-Law 400-15-04, A By-Law Relating to the Collection and Disposal of Waste in the Town of Riverview.*

**Motion Carried**

**Moved by:** Councillor Bennett

**Seconded by:** Councillor Hansen

*That **first** reading, by title only, be given to By-Law 400-15-04, A By-Law Relating to the Collection and Disposal of Waste in the Town of Riverview.*

It was noted that the Regional Service Commission is conducting various information sessions for the senior staff as well as the elected officials. The Solid Waste is getting feedback directly and perhaps an update could be given at the next Regular Council meeting on October 11<sup>th</sup> which is when 2<sup>nd</sup> and 3<sup>rd</sup> readings are scheduled.

**Motion Carried**

**10. NOTICE OF MOTION**

NIL

## 11. NEW BUSINESS

### A) Resolution – Endorsing funding application under the Federal Clean Water and Wastewater Fund

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor Bennett

***WHEREAS** the Government of Canada is accepting project applications for Canada's Clean Water and Wastewater Fund for Water Main and Sewer Renewal on Various Streets;*

***AND WHEREAS** the Town of Riverview is eligible to submit applications for funding of projects under the program;*

***AND WHEREAS** municipal councils must pass and submit a resolution endorsing their project applications;*

***AND WHEREAS** the Town of Riverview continues to address its infrastructure deficit and would like to be able to take advantage of this funding to offset some of the projects already planned in the ten year capital budget.*

***NOW THEREFORE BE IT RESOLVED THAT** the Town of Riverview endorses its funding application under the Federal Clean Water and Wastewater Fund.*

**Motion Carried**

### B) Grant Report – September, 2016

#### **Metro Junior Mudcats**

Accepted staff recommendation to grant \$500 to the baseball team for participating in National Championships in Saskatchewan – August 16<sup>th</sup> – 18<sup>th</sup>, 2016.

#### **Premier Soccer Team – National Championships**

Accepted staff recommendation to deny financial support as the event is not outside the 100 km radius of the Town of Riverview as stipulated in the Community Investment Policy.

#### **Moncton Wildcats/Moncton Miracles Basketball -**

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor Bennett

*That the Town Council of the Town of Riverview support the Moncton Wildcats through the purchase of two adult 2016-2017 season tickets for a total cost of \$1,007.40 as well as providing support through the purchase of two adult 2016-2017 season tickets for the Moncton Miracles*

*Basketball team at a total cost of \$624.*

**Nay Votes:** Councillor LeBlanc

**Motion Carried**

#### **Riverview Veterans & Armed Forces**

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor LeBlanc

*That the Town Council of the Town of Riverview provide a grant in the amount \$2,500 to the Riverview Veterans & Armed Forces Association to enable the purchase of a custom made display cabinet.*

**Motion Carried**

#### **Organizing Committee – Forum: Basic Income?**

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor Rampersaud

*That the Town Council of the Town of Riverview support the Forum: Basic Income event by participating as a Community Sponsor in the event being held on September 27, 2016 in the amount of \$499.*

**Motion Carried**

#### **Harvest House – Recovery Gala**

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor Coughlan

*That the Town Council of the Town of Riverview support the Harvest House Recover Gala 2016 event by participating as a Community Sponsor in the event being held on November 10, 2016 in the amount of \$1000.*

**Motion Carried**

It was noted that after the approval of the above-noted grants the remaining balance would be approximately \$5,900.

Mr. Smith pointed out that the report had included a staff recommendation to deny support to one group as it did not meet the criteria. He wanted to be certain Council was aware of this fact.

#### **C) Proposed Designated Highway 5 year program**

**Moved by:** Councillor Rampersaud

**Seconded by:** Councillor Bennett

*That Riverview Town Council accept the recommendation from the Director of Engineering and Public Works which was outlined in a memorandum dated September 2016 endorsing the projects outlined to be the Five Year Designated Highway Plan.*

Mr. Ouellet advised that each year the Province seeks input from the various municipalities to provide a priority list of designated highway projects for its community. The projects being recommended include three which are inside the Town's 10 year plan and two on the border of the 10 year plan. The projects are restricted to roads that are classified as "Designated Highways" by the Province.

Upon clarification a friendly amendment was accepted by the mover and the seconder. *The motion to read as follows:*

*"That the five-year designated highway program priority list for the Town of Riverview be approved as recommended in Option B by the Director of Engineering & Works as follows:*

**Description and Location**

**Estimated Costs**

***PROJECT 1 – Gunningsville – Coverdale - Hillsborough Intersection improvements***

*Year of construction: 2017*

*Year within our 10-year plan: 2017*

*Eligible Costs: \$500,000*

*Project Description:*

*The project consists of intersection widening, curb work, roadway intersection regarding removing the hump and paving, and partial removal existing concrete island. In order to accommodate the additional lane and the intersection improvement, the construction will extend on Coverdale, Gunningsville north to the bridge abutment, and Gunningsville Boulevard.*

*The Town will leverage these funds and is proposing to add additional work to this contract such as updates to the traffic signals, standardize the poles & truss, addition of accessibility improvements to all modes of travel, vehicle detection loop locations or detection types, intersection operations and traffic control.*

***PROJECT 2 – Coverdale Culvert upgrades.***

*Year of construction: 2018*

*Year within our 10-year plan: N/A*

*Eligible Costs: \$350,000*

*Project Description:*

*Six culverts were identified along Coverdale Road (Hwy 112) between Patricia Drive West and the Town limits to allow for 2 significant water course crossings and 4 drainage ditch crossings. Five of the culverts are CMP and are in need of replacement due to their poor physical condition and inadequate hydraulic capacity. The Town is looking for funding to upsize and improve the capacity of these culverts.*

***PROJECT 3 – Coverdale Road highway reconstruction and widening Phase 1 - Patricia Drive East to Cudmore Street.***

*Year of construction: 2018*

*Year within our 10-year plan: 2027*

*Eligible Costs: \$1,500,000*

*Project Description:*

*New storm sewer system, culvert replacement, road sub-base, asphalt base & seal, and new curb & gutter.*

*Approximate length 600m.*

*We hope to leverage the Provinces' contribution and bundle additional works such as sidewalks, street lighting, and landscaping to take advantage of the contract and obtain savings. The project design will be ready prior to the 2017 construction season and can be tendered in early 2017.*

*The Town is ready to offer to perform the project design and construction management thus reducing the burden of the Department's staffing needs. If agreeable, the Town is proposing to cost share 15% of the overall project cost.*

#### **PROJECT 4 – Coverdale Road highway reconstruction and widening Phase 2 - Cudmore Street to Patricia Drive West.**

*Year of construction: 2019*

*Year within our 10-year plan: 2028*

*Eligible Costs: \$750,000*

*Project Description:*

*New storm sewer system, culvert replacement, road sub-base, asphalt base & seal, and new curb & gutter.*

*Approximate length 300m.*

*As mentioned above, we hope to leverage the Provinces' contribution and bundle additional works such as sidewalks, street lighting, and landscaping to take advantage of the contract and obtain savings. Both project phases will be designed and ready prior to the 2017 construction season and can be tendered in early 2017*

#### **PROJECT 5 – Hillsborough Road re-Alignment & Mill Creek Culvert relocation.**

*Year of construction: 2021*

*Year within our 10-year plan: 2021*

*Eligible Costs: \$5,000,000*

*Project Description:*

*Hwy 114 flooding at Mill Creek involves permanently rerouting the road to higher grounds to avoid the flood prone Mill Creek marshland as identified by the Climate Change Adaptation Measures for Greater Moncton Area conducted by AMEC in 2011 and shown on the flood map. This culvert and area have been identified as a high risk of flooding and has flooded in 2012 and again in December of 2014. The project involves the acquisition of vacant land outside and inside of the Town currently designated as future Park Land, construction of approximately 800m of highway including a new span across Mill Creek, and 500m of collector road construction. See attached sketch. The realignment of Hillsborough Road is a recommendation of the Regional Sustainable Transportation Master Plan (Destination 2040) report, prepared by HDR in 2015, considering the future 3rd bridge crossing and the Town's proposed east-west collector street (Bridgedale Boulevard). The project is also required to complete the last phase of recommendations of the East Riverview Traffic Study, prepared by CBCL in 2012. The realignment will allow regional traffic to directly access the new Gunningsville Boulevard. This will improve*

*the function of the Gunningsville intersection by balancing traffic across all four-legs and will allow the Town to proceed with improvements such as double-left turn lanes from Coverdale onto the bridge. It will also greatly reduce the traffic on Hillsborough Road, allowing the Town to proceed with the recommendation of the CBCL report.”*

*And further to expedite some of the projects identified by proceeding with the projects in earlier years if financial funding is available. This may impact other capital projects unless extra funding is available to accommodate the revised schedule*

**Motion Carried**

**D) Appointment of Auditors – 2016 Fiscal Year**

**Moved by:** Councillor Coughlan

**Seconded by:** Deputy Mayor Cassista

*That the Town of Riverview appoint the firm of AC Stevenson & Partners, Chartered Accountants, as auditors for the fiscal year ended December 31, 2016.*

Mr. Ouellet confirmed that the lights would become part of the Town’s inventory.

**Motion Carried**

**E) Proposed Removal of Traffic Lights at Causeway Ramp**

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor LeBlanc

*That Town Council proceed with the removal of the traffic signals at the Coverdale Road/Causeway Ramp intersection.*

It was noted that the lights would become part of the Town’s inventory.

**Motion Carried**

**F) Proposed Relocation of crosswalk - Cleveland Avenue @ Bradford Road**

**Moved by:** Councillor Rampersaud

**Seconded by:** Councillor Coughlan

*That Town Council of the Town of Riverview proceed with the relocation of the crosswalk to the southerly side of the intersection at Cleveland @ Bradford (as outlined in Council Brief Report dated September 2016) and install all appropriate signage.*

**Motion Carried**

**G) Appointment – Civic Engagement Committee**

Mayor Seamans appointed Richard Blackstock, Richard Rheaume and Zack Beatty Taylor to service on the Civic Engagement Committee. Other members of the Committee include Councillor LeBlanc, Councillor Thorne and Annette Crummey, Town Clerk.

#### **H) Resolution to Borrow**

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor Rampersaud

*That the Clerk and/or Treasurer and/or Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of Riverview debenture in the principal amount of \$10,000,000.00 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Municipality of Riverview agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.*

Mr. Higson indicated that this resolution does not pertain to any new borrowing. It relates to the financing of the new Operations Centre and is just a formality. The Town has been utilizing its temporary line of credit knowing at some point it would be replaced with long term borrowing. The Town just received notification from the Province that the deadline to submit a resolution to borrow is September 27, 2016 and that was the reason the item was added to the current agenda. The Town is proceeding at this time to draw down the preapproved borrowing.

**Motion Carried**

#### **12. COUNCIL STATEMENTS/INQUIRIES**

Mayor Seamans reported that September is Big Brothers Big Sisters month. She remarked that it is an important community organization committed to helping children and youth reach their full potential by matching them with caring volunteer mentors.

#### **13. ADJOURNMENT**

**Moved by:** Deputy Mayor Cassista

**Seconded by:** Councillor Thorne

*That the meeting be adjourned at 7:50 p.m.*

**Motion Carried**