



## **REGULAR MEETING OF COUNCIL**

### **MINUTES**

**Tuesday, October 11, 2016**

**7:00 p.m.**

**30 Honour House Court - Council Chambers**

**Members Present:** Deputy Mayor Cecile Cassista  
Councillor Lana Hansen  
Councillor John Coughlan  
Councillor Jeremy Thorne  
Councillor Wayne Bennett  
Councillor Andrew LeBlanc  
Councillor Tammy Rampersaud

**Regrets:** Mayor Ann Seamans

**Staff Present:** Colin Smith, CAO  
Robert Higson, Director of Finance  
Michel Ouellet, Director of Engineering & Works  
Shane Thomson, Director of Economic Development  
Tina Smith, Director of Human Resources  
Annette Crummey, Town Clerk  
Denyse Richard, Deputy Town Clerk  
Rita Gauvin, Administrative Assistant

**1. CALL TO ORDER**

Deputy Mayor Cassista called the meeting to order at 7:06 p.m.

**2. ADOPTION OF THE AGENDA**

Item 9A) to be deleted from the agenda.

**Moved by:** Councillor W. Bennett

**Seconded by:** Councillor A. LeBlanc

*That the agenda be approved as amended.*

**Motion Carried**

**3. DECLARATION OF CONFLICTS OF INTEREST**

**NIL**

**4. ADOPTION OF THE MINUTES**

**a. Regular Meeting of Council - September 12, 2016**

**Moved by:** Councillor J. Thorne

**Seconded by:** Councillor W. Bennett

*That the minutes of the Regular Council meeting held on Monday, September 12, 2016 be adopted.*

**Motion Carried**

**b. Committee of the Whole - September 26, 2016**

**Moved by:** Councillor J. Coughlan

**Seconded by:** Councillor T. Rampersaud

*That the minutes of the Committee of the Whole meeting held on Monday, September 26, 2016 be approved.*

**Motion Carried**

**5. BUSINESS ARISING FROM THE MINUTES**

NIL

**6. CORRESPONDENCE**

**a. Mike Palecek, National President - Canadian Union of Postal Workers**

Encouraged participation in the completion of the online survey.

**7. PETITIONS, PRESENTATIONS & DELEGATION**

NIL

**8. RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE**

**a. Ratify Grants**

**Moved by:** Councillor T. Rampersaud

**Seconded by:** Councillor A. LeBlanc

*That the Riverview Town Council award a grant in the amount of \$499 in support of the Halloween Spooktacular event being held on October 28, 2016 in the Cocoa Room at the Fundy Chocolate River Station.*

**Motion Carried**

**b. Acceptance of Communication & Marketing Strategy**

**Moved by:** Councillor W. Bennett

**Seconded by:** Councillor A. LeBlanc

*That the Riverview Town Council accept and endorse the Communication and Marketing Strategy as submitted by Mike Randall of Portfolio.*

**Motion Carried**

**c. Approval of Request for Quote - Fundraising Proposal Requirements (Wellness Centre)**

**Moved by:** Councillor J. Coughlan

**Seconded by:** Councillor A. LeBlanc

*That Riverview Town Council accept the recommendation from the Community Wellness Centre Committee to award the Request for Quote for Fundraising Proposal Requirements (Wellness Centre) to BNP Philanthropic Performance in the amount of \$25,000 plus HST (\$28,750) and that the Mayor and Town Clerk be authorized to execute all related documents.*

**Motion Carried**

**d. Approval of Land Acquisition - Gunningsville School**

Mr. Smith remarked that the Province had advised the Town of its intention to divest of its property located at the Gunningsville School. He indicated that the Town was given the right of first refusal; however, the Town is not interested in purchasing the entire property only a portion of the parcel.

**Moved by:** Councillor L. Hansen

**Seconded by:** Councillor W. Bennett

*That Riverview Town Council approve the purchase of 1.08 acres (a portion of PID # 00649046) to maintain the Town's existing park space in this neighborhood at a costs of \$23,450 plus HST, survey, legal fees and transfer tax. Mayor and Town Clerk to be given direction to execute the necessary legal documentation.*

**Motion Carried**

**9. BY-LAWS**

**a. By-Law 400-15-04 - Collection & Disposal of Waste in the Town of Riverview**

Second Reading, by section only, and third reading, by title only, of By-Law 400-15-04, A By-Law Relating to The Collection and Disposal of Waste in the Town of Riverview

This item was deleted from the agenda.

It was noted that there were some discrepancies between the existing by-law and the proposed by-law. Staff will be doing a comprehensive review and bring forth the by-law in the near future.

**10. NOTICE OF MOTION**

NIL

**11. NEW BUSINESS**

**a. Award of Request for Proposal - Byron Dobson Arena Facilities Assessment**

Mr. Smith remarked that the motion should reflect the "Byron Dobson Facilities Condition Assessment" and not Feasibility Study. He remarked that a detailed assessment of the building had been carried out and that the information will be used to build upon the capital plan.

**Moved by:** Councillor T. Rampersaud

**Seconded by:** Councillor J. Thorne

*That the Riverview Town Council accept the recommendation from the Evaluation Committee to award the Request for Proposal of the Byron Dobson Arena Facilities Condition Assessment to MCW Maricor for \$15,000 (plus HST) and that the Mayor and Town Clerk be authorized to execute all related documentation.*

**Motion Carried**

**b. Award of Request for Proposal - Asset Management Plan Development**

Deputy Mayor Cassista remarked that at the recent UMNb conference, the participants received detailed information about the requirements for municipalities to develop an Asset Management Plan. It was a very useful session.

**Moved by:** Councillor T. Rampersaud

**Seconded by:** Councillor A. LeBlanc

*That the Riverview Town Council accept the recommendation from the Evaluation Committee to award the Request for Proposal for the Asset Management Plan Development to Opus International for \$49,720 (plus HST) and that the Mayor and Town Clerk be authorized to execute all related documentation.*

**Motion Carried**

**12. COUNCIL STATEMENTS/INQUIRIES**

Councillor LeBlanc noted that the Hub City Young Professionals Network will be meeting at the Cocoa Room on Thursday, October 13th at 7 p.m. He encouraged everyone to attend and support the group.

Councillor Hansen inquired whether there would be any impact since the Collection and Disposal of Waste by-law would not in place prior to the 3 stream launch on October 17th.

Mr. Ouellet noted that the Solid Waste Facility is promoting it as a "soft launch" and the Town's by-law will be in place at approximately the same time as the other communities.

Mr. Smith noted that Council had previously inquired about feedback regarding the launch. As instructed by the Solid Waste Facility, Town Staff have been directing inquiries to the Solid Waste Facility. C. Smith indicated that the Facility advised that most of the feedback received has been very positive. The

frequently asked questions pertain to what garbage is being picked up and when. Residents want to understand how it impacts their particular area. The educational mail outs will most likely be distributed this week.

Councillor LeBlanc inquired whether it would be beneficial to hold a Special Council Meeting after the Committee of the Whole Meeting scheduled for October 24th in order to enact the by-law.

Mr. Smith indicated that staff would be comparing the existing version with the proposed version to ensure everything was in order. In order to provide the correct information to the public, the new Collection and Waste Disposal by-law would need to be available on line for an additional two weeks. At that time, Council would be in a position to move forward with second and third readings of the by-law.

### **13. ADJOURNMENT**

**Moved by:** Councillor J. Thorne

**Seconded by:** Councillor W. Bennett

*That the meeting be adjourned at 7:26 p.m.*

**Motion Carried**