



COMMITTEE OF THE WHOLE MEETING

MONDAY, NOVEMBER 28, 2016

MINUTES

30 Honour House Court - Council Chambers

Members Present: Mayor Ann Seamans
Councillor Lana Hansen
Councillor John Coughlan
Councillor Jeremy Thorne
Councillor Wayne Bennett
Councillor Andrew LeBlanc
Councillor Tammy Rampersaud

Staff Present: C. Smith, CAO
A. Crummey, Town Clerk
D. Richard, Deputy Town Clerk
R. Higson, Director of Finance
M. Ouellet, Director of Eng & Works
G. Cole, Director of Parks & Rec
S. Thomson, Director of Economic Development
D. Pleau, Fire Chief
Superintendent Paul Beauchesne – Codiac RCMP

1. CALL TO ORDER

Mayor Seamans called the meeting to order at 7p.m.

2. ADOPTION OF THE AGENDA

Moved by: Councillor J. Coughlan

Seconded by: Councillor J. Thorne

That the agenda be approved.

Motion Carried

3. DECLARATION OF CONFLICTS OF INTEREST

NIL

4. CORRESPONDENCE

NIL

5. PETITIONS, PRESENTATIONS & DELEGATIONS

NIL

6. EXTERNAL REPORTS

a. Building Development/Permit

6.a.1 Building Permit Report for the month of October, 2016

Taken as information.

6.a.2 Development Activity Report for the month of October, 2016

Taken as information.

b. Animal Control Report for the month of October, 2016

It was requested that the report reflect the total number of cats/dogs caught to date for the year.

Report accepted as presented.

c. Codiac RCMP

An inquiry was made with respect to the increased property crimes in Ward 2.

Superintendent Paul Beauchesne remarked that at certain times of the year there can be a spike in activities which is nothing out of the ordinary.

A recent report actually indicated that there has been a decrease of activity by 10% in the Greater Moncton Area.

Report accepted as presented.

7. DEPARTMENTAL REPORTS

a. Administration Department

7.a.1 Report for the month of November, 2016

Colin Smith commented on one change to the report. It outlined the steps that the Town had taken in order to acquire the new buses. However, the Federal government has provided a new directive that all the buses, in relation to the recent funding announcement, be purchased by the City of Moncton and in turn the Town is to purchase from the City. The end result being that the resolution adopted by the Town is not relevant because of the change of instructions by the Federal Government.

Report accepted as presented.

7.a.2 Strategic Plan Update - 2016 - 2020

Colin Smith noted that the Town has been moving forward to update its Strategic Plan through various means such as civic engagement with our citizens and the business community, as well as planning sessions with Council. It is designed to provide clear objectives and look to the future. He commented on one slight edit to the plan which added specifics to clarify the desire for local improvement.

Mayor Seamans congratulated staff and everyone who participated in this plan. She noted that it is fantastic to have this approved within the first six months of the new term of Council.

Colin Smith remarked that a more user friendly version will be available on the web site once it is ratified. An update will be made to staff as they were also engaged in the process.

Moved by: Councillor T. Rampersaud

Seconded by: Councillor A. LeBlanc

That the Committee of the Whole recommend to Town Council that it approve the proposed 2016 to 2020 Strategic Plan.

Motion Carried

b. Finance Department

7.b.1 Report for the month of November, 2016

Mr. Higson remarked that the Town is still awaiting two key budget components by the Province - the unconditional grant figure and property tax assessment figure.

Mayor Seamans pointed out that the recent article in the paper regarding the proposed budget contained an error and will be running a correction.

Report accepted as presented.

c. Engineering & Works

7.c.1 Report for the month of November, 2016

Michel Ouellet indicated that the biomass heating system was brought on line today at the Operations building. He also remarked that the traffic devices on Cleveland Avenue are now working. The new control device in the school zone is programmed throughout the calendar year and will alert drivers who are travelling over 30 km per hour. After school hours it will flash if motorists are exceeding 50 km.

Report accepted as presented.

d. Fire Department

7.d.1 Report for the month of October, 2016

Chief Pleau offered an explanation on a fog nozzle.

Report accepted as presented.

e. Parks, Recreation and Community Relations

7.e.1 Report for the month of November, 2016

Councillor LeBlanc expressed his appreciation to the Parks & Rec Staff for assisting in the search and rescue at the Riverview East School.

Mayor Seamans commented on the great partnership with the Riverview Middle School. Students assisted in screwing in 12,000 lights for the Light Up Riverview campaign.

Councillor Rampersaud noted that the kids were really proud to take ownership of the task and were pleased with the partnership.

Report accepted as presented.

f. Business/Economic Development

7.f.1 Report for the month of November, 2016

Shane Thomson remarked on the holiday shopping campaign in Riverview as well as the new Memorandum of Understanding which will be entered into with 3Plus.

Councillor Rampersaud noted that she had recently attended the 3Plus Growth Breakfast which conveyed a very positive message regarding the cooperation among the Strategic Partners toward the growth and development of the Region.

Colin Smith commented on the accountability that the MOU will provide for 3Plus. It also is a reflection that the tri-communities are engaged in a positive shared collaboration.

Report accepted as presented.

g. Human Resources

7.g.1 Report for the month of November, 2016

Colin Smith remarked that the Town will soon begin the process of recruiting a new Human Resources Director. He also commented

that the Town has taken part in a pilot project with WorkSafe NB and a consultant. The consultant provided a report today and there is a lot of good information to be brought forward as a result.

Report accepted as presented.

8. OTHER BUSINESS

a. Former Public Works Site - Proceed to RFP

Councillor Bennett inquired as to whether there were any issues with regard to the oil and gas that was previously underground.

Michel Ouellet commented that it was his understanding that the site will be cleared up before it is sold.

Moved by: Councillor J. Coughlan

Seconded by: Councillor J. Thorne

That the Committee of the Whole recommend to Town Council to direct staff to proceed with the REOI process for the sale and re-development of the lands at 445 Pine Glen Road, the former Public Works site.

Motion Carried

9. COUNCIL STATEMENTS/INQUIRIES

NIL

10. ADJOURNMENT

Moved by: Councillor J. Thorne

Seconded by: Councillor W. Bennett

That the meeting be adjourned at 7:31 p.m.

Motion Carried