



REGULAR MEETING OF COUNCIL

MINUTES

Monday, May 8, 2017

7:00 p.m.

30 Honour House Court - Council Chambers

Members Present:

**Mayor Ann Seamans
Deputy Mayor Cecile Cassista
Councillor Lana Hansen
Councillor John Coughlan
Councillor Jeremy Thorne
Councillor Wayne Bennett**

Regrets:

**Councillor Andrew LeBlanc
Councillor Tammy Rampersaud
Gerry Cole, Director of Parks & Recreation**

Staff Present:

**C. Smith, CAO
A. Crummey, Town Clerk
D. Richard, Deputy Town Clerk
R. Higson, Director of Finance
M. Ouellet, Director of Engineering & Works
S. Thomson, Director of Economic Development
T. Finlay, Director of Human Resources
D. Pleau, Fire Chief
M. Walsh, Communications Coordinator
K. Thomson, Recreation & Community Coordinator**

1. CALL TO ORDER

Mayor Seamans called the meeting to order at 7 p.m.

2. ADOPTION OF THE AGENDA

Moved by: Deputy Mayor C. Cassista

Seconded by: Councillor J. Thorne

That the agenda for the Regular Meeting of Council of May 8, 2017 be approved.

Motion Carried

3. DECLARATION OF CONFLICTS OF INTEREST

NIL

4. ADOPTION OF THE MINUTES

a. Regular Council Meeting - April 10, 2017

M. Ouellet confirmed with Deputy Mayor Cassista that the start-up meeting with the contractor for the traffic lane markings will be held Tuesday, May 9th and the contractor will provide a schedule of the work to be carried out.

Moved by: Councillor J. Coughlan

Seconded by: Councillor W. Bennett

That the minutes for the Regular Council Meeting of April 10, 2017 be approved.

Motion Carried

b. Committee of the Whole Meeting - April 24, 2017

C. Smith confirmed with Deputy Mayor Cassista that the minutes are stream lined and not verbatim. He pointed out that content of the discussion is captured in the minutes in relation to the Community Investment applications as well as the end result.

Deputy Mayor Cassista suggested that content was not recorded in relation to some of the discussions pertaining the Community Investment

application. She suggested that more content be included in the future. C. Smith indicated that it would be discussed with staff.

Moved by: Deputy Mayor C. Cassista

Seconded by: Councillor L. Hansen

That the minutes for the Committee of the Whole Meeting held on April 24, 2017 be approved.

Motion Carried

c. Special Council Meeting - April 24, 2017

Moved by: Deputy Mayor C. Cassista

Seconded by: Councillor W. Bennett

That the minutes of the Special Council Meeting of April 24, 2017 be approved.

Motion Carried

5. BUSINESS ARISING FROM THE MINUTES

NIL

6. CORRESPONDENCE

a. Brain Tumour Awareness Month

Taken as information.

7. PETITIONS, PRESENTATIONS & DELEGATION

a. Presentation to Rebecca Schofield

Mayor Seaman's announced that Rebecca Schofield's message about selflessness and spreading kindness has inspired thousands in **this** community and, thanks to the power of social media, has gone on to touch the hearts of millions across Canada and the World.

When faced with her own, very personal challenge, Becca asked her community to think of others, teaching us all a lesson in compassion, dignity and social responsibility.

There was never a doubt that Riverview is a community that supports each other. This feeling of connection... and neighbours-helping-neighbours... is what makes us love this town.

But that kindness was quiet, humble and for the most part... below the surface.

Mayor Seamans remarked that when Becca Told Me To... started to bubble up, first on friends' Facebook pages, and then in line at the coffee shop, and into the newspaper the good deeds done spread around the world - at Becca's request and were said out loud inspiring others.

It's an effect that knows no borders, reaching millions now through social media and major TV networks. And it started with one caring teenage girl on a mission to spread kindness, here in Riverview.

Becca Schofield has demonstrated extraordinary grace, and brought big and small joys to so many.

Mayor Seamans remarked that whether it's the thrill of a coffee paid for by the person ahead of you, finding the snow cleared off your car by a stranger, or the time and money we've seen donated to worthy causes in our community... the movement Becca started resonates with all of us.

Mayor Seamans reported that since 2011, the third Saturday of September has been celebrated in Riverview as Random Acts of Kindness Day. The day was initiated by another Rebecca in our community – Rebecca Koot who will be called upon to tell her story.

Mayor Seamans was happy to announce that starting this year, 2017, and forever after, Riverview's Random Acts of Kindness Day will be renamed **Becca Told Me To Day.**

She commented that she was thrilled when the Province announced that all of New Brunswick will be celebrating Rebecca Schofield Day this September right alongside us here in Riverview!

Mayor Seamans remarked that while Becca is not able to be here this evening, but she remarked that the Schofield family has had some good

news recently. And with a world of love and support surrounding her, we are all wishing her well.

She suggested that when the family is together back home, feeling better, we will welcome a chance to meet Becca and celebrate a very special day in her honour on September 16.

Mayor Seamans welcomed Rebecca Koot to tell her story of the origins of Random Acts of Kindness Day in Riverview.

Rebecca Koot reported that six years ago she wrote a letter asking Council to get behind Random Acts of Kindness. While she encouraged everyone to post their good deeds - but no one ever did. Rebecca Schofield brought those random acts of kindness out of the shadows. By reading about what others are doing everyone was inspired. Rebecca Schofield accomplished what no one else did. She reached all the way around the globe, and we will continue to change the world with one act of kindness at a time.

Mayor thanked Rebecca Koot for allowing us to change the name of her initial event.

8. RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE

a. Approve Proposed 2017 Upgrade Plans - Byron Dobson Arena

C. Smith confirmed with Councillor Coughlan that at this point in the budget year it does not appear necessary to go into the capital reserves to fund these upgrades.

C. Smith confirmed that the Byron Dobson Arena is a good, solid building but the consultant report identified priority items to be addressed in order to prolong the life of the building.

C. Smith confirmed with Councillor Bennett that the work consultants identified work that could be done, and should be done in 2017. He noted that the upper ice pad is a priority item for discussion in 2018.

Moved by: Councillor W. Bennett

Seconded by: Deputy Mayor C. Cassista

That Council approve the proposed 2017 upgrade plans for Byron Dobson Arena and give staff direction to cover the \$758,000 in estimated costs through the savings earned through the 2017 tendering process for Capital projects. If sufficient funds are not available through the tender savings, Council does give staff direction to use the General Capital Reserve to cover the remaining balance of the costs.

Motion Carried

b. Proposed RCMP Building

Moved by: Councillor J. Thorne

Seconded by: Councillor L. Hansen

That the Riverview Town Council accept the recommendation to support the next step of proceeding to the RFP stage and agree to fund Riverview's share of those costs by delaying the hiring of the Facilities Manager until later in 2017 or into 2018.

Motion Carried

c. NB Power LORESS application

Moved by: Councillor J. Coughlan

Seconded by: Deputy Mayor C. Cassista

That the Riverview Town Council accept the recommendation to direct staff to provide QPA Solar with a written commitment from the Town to act as the local entity for the LORESS application.

Motion Carried

d. Community Investment Applications

8.d.1 Root Down Youth Festival Organizing Committee

Mayor Seamans reported that she had attended the Festival on May 6th. She commented that it was very well attended and enjoyed by all who participated.

Moved by: Deputy Mayor C. Cassista

Seconded by: Councillor W. Bennett

That Riverview Town Council support the Root Down Youth Festival event being held on May 6, 2017 through a Community Investment donation in the amount of \$500.

Motion Carried

8.d.2 Riverview Pickleball Club - Participation 150 Pickleball Tournament

Moved by: Councillor J. Coughlan

Seconded by: Deputy Mayor C. Cassista

That Riverview Town Council support the Participation 150 Pickleball event being held on June 24, 2017 through a Community Investment donation in the amount of \$300.

Motion Carried

8.d.3 Bullying Canada Inc.

Mayor Seamans confirmed with Councillor Thorne that at the Committee of the Whole Meeting on April 24th he had brought in a motion to recommend to support the request from this organization which had been defeated.

C. Smith confirmed with Councillor Thorne that the application suggested that 200 Riverview youth were assisted through their efforts. He pointed out that staff is not in a position to validate their claim. He noted that the Community Investment policy serves as a guideline yet some items are brought forward by staff for Council's decision.

C. Smith confirmed with Councillor Bennett that a motion to recommend was brought forward at the Committee of the Whole meeting on April 24th which required a ratification of the motion at a Regular Council Meeting.

Moved by: Deputy Mayor C. Cassista

Seconded by: Councillor L. Hansen

That the Community Investment application submitted by Bullying Canada for financial support be denied.

Nay Votes: Councillor Thorne

Motion Carried

8.d.4 The NB Hospice Palliative Care Association - 2017 Annual Conference

Deputy Mayor Cassista pointed out that while this is an extremely worthwhile cause such responsibility falls under the jurisdiction of the Provincial government.

Moved by: Deputy Mayor C. Cassista

Seconded by: Councillor J. Thorne

That the Community Investment application submitted by the NB Hospice Palliative Care Association for financial support be denied.

Motion Carried

8.d.5 The Moncton Wildcats - 2017-2018 Season Tickets

C. Smith confirmed with Deputy Mayor Cassista that as a result of the Town's support of the Moncton Wildcats (through the purchase of season tickets and its support of the Wildcats Celebrity Sports Banquet) a portion of funds, in turn, is donated back to PROKids (each year it varies - last year was approximately \$15,000).

Moved by: Deputy Mayor C. Cassista

Seconded by: Councillor L. Hansen

That the Riverview Town Council authorize the purchase of two

adult 2017-2018 Moncton Wildcats season tickets at a cost of \$438 (plus taxes).

Motion Carried

9. BY-LAWS

NIL

10. NOTICE OF MOTION

NIL

11. NEW BUSINESS

a. Award of Tender 17-20

Repairs to Building Trusses - Riverview Fire & Rescue Station

Chief Pleau confirmed with Councillor Coughlan that the building has received water damage which resulted in structural damage. Chief Pleau commented that a structural engineer had been retained to conduct a review of the building. It was determined that the trusses were not attached properly initially which was causing water leaks in the bay areas.

Chief Pleau confirmed with Deputy Mayor Cassista that the building was constructed twelve years ago and at this point the warranty period has expired.

C. Smith responded to Councillor Thorne's inquiry regarding whether this item was under budget. C. Smith noted that last year the Town had received an estimate of \$100,000 to address two critical elements. The tender results this year for the trusses, alone, came in at \$80,000. Therefore, the Chief will need to bring the shingling of the roof into the 2018 capital budget.

C. Smith confirmed with Councillor Thorne that the Building Code may not have been different but the Town went with a design build contract.

Councillor Thorne suggested that building inspections were carried out which should have brought this design flaw to light. It is something to

note in the future with respect to construction of new Town owned structures.

C. Smith confirmed with Councillor Thorne that the model the Town used was design and build. He noted that the Town used a different approach with the OP Centre.

Moved by: Councillor L. Hansen

Seconded by: Councillor W. Bennett

*That the contract for the Repairs to Building Trusses – Riverview Fire & Rescue Station, Contract **No. 17-20** be awarded to Valley Enterprises Ltd. in the amount of \$80,361.36 (including HST), this being on the recommendation of the Fire Chief and that the Mayor and Town Clerk be authorized to execute all related documentation.*

Motion Carried

b. Tender 17-72

Supply of a New Articulated Sidewalk Tractor and One (1) New Ribbon Snow Blower

Moved by: Councillor J. Coughlan

Seconded by: Deputy Mayor C. Cassista

*That the contract for the Supply of a New Articulated Sidewalk Tractor and One (1) New Ribbon Snow Blower, Contract **No. 17-72** be awarded to MacFarlands Truck & Utility in the amount of \$133,392.51 (plus HST), this being on the recommendation of the Director of Public Works and Engineering and that the Mayor and Town Clerk be authorized to execute all related documentation.*

Motion Carried

c. Tender 17-78

Replacement of Underground Duct and Wiring for Street Lights

M. Ouellet confirmed with Deputy Mayor Cassista that this contract work for the Town would be started in late fall. Roadway Systems may be

carrying out work on Coverdale Road at this time but it is not for the Town of Riverview.

Moved by: Deputy Mayor C. Cassista

Seconded by: Councillor J. Thorne

That the contract for Replacement of Underground Duct & Wiring for Streetlights, Contract No. 17-78 be awarded to Roadway Systems Ltd. in the amount of \$17,487.00 (plus HST), this being on the recommendation of the Director of Engineering & Works and that the Mayor and Town Clerk be authorized to execute all related documentation.

Motion Carried

d. Award of Request for Proposal 17-0224

Design & Implementation of Corporate Website

Moved by: Deputy Mayor C. Cassista

Seconded by: Councillor W. Bennett

That the Request for Proposal #17-0224 for the Design & Implementation of Corporate Website be awarded to Blaze Studios in the amount of \$40,000.00 (plus HST), this being on the recommendation of the Director of Economic Development and that the Mayor and Town Clerk be authorized to execute all related documentation.

S. Thomson confirmed with Councillor Thorne that the contract price of \$40,000 plus HST is for the development of the site. In addition the Town would incur costs for ongoing support and an annual host fee. He noted that Blaze Studios is located in Moncton.

Motion Carried

e. Council Briefing - Operations Centre - Actual Costs vs. Budget

R. Higson remarked that throughout the construction process staff advised Council that the project had been on time and under budget. The total

budget was \$16,575,000 but the actual cost is \$15,018,405 representing a total savings of \$1,556,595 which is 9.4% below budget.

C. Smith remarked that M. Ouellet and his staff deserved credit for taking on a project of this magnitude, overseeing it, and bringing it in under budget.

Deputy Mayor Cassista expressed her appreciation to staff for an excellent job. She was also very appreciative that staff are mindful of the debt ratio which has resulted in bringing it down which is 15.75%.

R. Higson confirmed with Councillor Thorne that Council had authorized capital borrowing in the amount of \$10 million in the fall of 2016 with the intention of more borrowing when the final project costs were determined. As a result of the project coming in below budget, the Town does not have to borrow as much as originally projected for the project.

Report taken as information.

12. COUNCIL STATEMENTS/INQUIRIES

M. Ouellet confirmed with Councillor Bennett that the purchase of a hydroseeder will be tendered in the near future. He noted that the Town may not acquire the piece of equipment in time for this season. In relation to the lawn repair that has been carried out to date, the topsoil has been placed and seeded.

13. ADJOURNMENT

Moved by: Deputy Mayor C. Cassista

Seconded by: Councillor W. Bennett

That the Regular Meeting of Council be adjourned at 7:48 p.m.

Motion Carried